

Town of Readsboro
Board of Selectmen Special Meeting
The Readsboro Town Office
August 8, 2018

Selectboard Present: Helyn Strom-Henriksen, Jim Franzinelli, David Marchegiani
Others present: Normajeon Marchegiani, Karen Boisvert, Al Scaia, Vince Guest, Larry Hopkins, Marcia Evans, Mitchell Holland, Amber Holland, Carl Marchegiani, Elaine Dove, Sue Bailey.

Call to Order:

Meeting called to order at 6:30 p.m.

Agenda Additions/ Deletions Approval of Agenda: Readsboro Inn, One day Outside Consumption Permit for 8/11/18- Discussion and Action. Water/ Sewer Department, RFP for East Main St water project- Discussion and Action

Helyn made a motion to approve agenda as corrected, David seconded. So voted.

Fiscal Matters:

No report this week

Selectboard Administrative Report:

A) Updates:

Administrative Assistants report read. \$30,000 reimbursement is still pending for the Search grant.

Vince Guest, co-owner of the Readsboro Inn had concerns with the sidewalk in front of his business. Helyn explained that smaller sections were going to be done at a time on his side of the road.

Old Business:

A) School Lease Agreement- Discussion and Action-

Tabled still have questions on the Maintenance and Keys section of agreement and have not heard back from the Chair of the School Board.

B) Work Session of the Reappraisal RFP- Another sample was sent to the board for review.

Helyn agreed that the Rupert plan was more compatible with Readsboro's need. Karen was instructed to clean it up and forward it to the board.

C) Work Session of the Municipal Buildings/ Finance Committee- Possible locations were discussed for the Fire Department, Highway garage and Town Office. Al feels that the Fire Department and Highway garage should be combined with the old Fire Department remodeled to house the Town Offices. It was pointed out that a new Salt and Sand shed would need to be built and would not fit on the Branch Hill location if both were to occupy the same space.

Sue inquired if the old village garage could be renovated to house the new Town Office and was told that the floor would not support the vault. She feels that if it could not be refurbished we should sell the property. Sue also asked for an inventory of all Town owned properties; Amber informed her we already had one in the Grand List.

Al feels the Town Office needs to be addressed first due to lack of vault size however, Department of Public Works and Fire Department would have to move first to make room

for the Town Office at the Fire House if that is the route to be taken. Both Adam Codogni and Norman Wilber will be requested to attend the next meeting for further discussion. Larry still feels the school should be pursued further as possible location for Town Offices and Department of Public Works however David feels there still would not be enough room for the new salt/sand sheds. Larry is to bring paperwork and procedure to close school if that is the route selected to move forward.

Next meeting is to focus on location.

New Business & Communications:

- A) Readsboro Inn, One day Outside Consumption Permit for 8/11/18- The Inn is requesting the Town sign off on a permit application for a one day Outside Consumption permit as well as closing Glen Ave. to traffic for the 11th of August from 11:30am- 8pm as they have plans to have a fundraiser/ party for the Fire Department and mutual aid stations that were present this past winter at their fire. David asked for a rough head count and they replied 80. Helyn had concerns that neighbors were not notified about closing Glenn Ave. for the day. Marcia and Vince were told that signs would need to be posted alerting vehicles that the road was closed and neighbors would need to be notified in advance. Jim was concerned that all the firemen would be at a party at once in case there was an emergency. Elaine also voiced concern for parking as she felt it would interfere with the Bullock Buildings event being held that evening as well. Helyn made a motion to sign the permit as long as the owners agree to notifying the residents on Glenn Ave and East Main Street of the road closure, David seconded, Jim voted no, motion passed.
- B) Flagger Hours/ cost- Discussion and Action-There are 129 hours that were billed for flaggers pay billed from School Street on the Sidewalk Project totaling \$5,805 even though the road was closed. The contractor, Weaver Construction has taken no responsibility for what the Town feels is an oversight on their part. Jim stated that their mistake is not our problem. The board feels at this time they will take into consideration and will not be paying for extra flagging hours at this point.
- C) Water/ Sewer Department, RFP for East Main St water project- Discussion and Action- Mitchell Holland came to the town requesting permission to send out an RFP to local contractors to start the East Main Street water project. He explained that it would cost \$300,000 if done all at once and proposed to do it in 2 sections saving the cost of an engineer. Mitchell has estimates on material but the labor is still unknown at this point. The project will replace the 6" pipe to an 8" pipe. Helyn made a motion to allow Mitchell to pursue the RFP's for the East Main Street water project, Jim seconded, so voted.
- D) Approval of Weaver Pay Requisition #3 and #4- Pay requisition #3 used up the last of the flagging hours that was budgeted for totaling \$34,221.51 and #4 all flagging hours have been removed at this time totaling \$76,455. Both pay requisites #3 and #4 have been approved by Susan McMahan from the Windham Regional Commission. There is a change order that has been drafted for \$22,000 that has not been approved yet. Helyn made a motion accept Pay Requisition #3 and #4 and instructed Amber to pay them, David seconded, so voted.

Hearing of Visitors:

None.

Executive Session:

1 V.S.A. (3) Personnel Matter

None

Adjournment:

Helyn motioned to adjourn David seconded meeting adjourned at 8:08 pm

Respectfully Submitted,
Karen Boisvert, Administrative Assistant
August 9, 2018