

Town of Readsboro  
Board of Selectmen Special Meeting  
The Readsboro Town Office  
November 16, 2018

Selectboard Present: Helyn Strom-Henriksen, Joseph Berard, Larry Hopkins, Amber Holland

**Call to Order:**

Meeting called to order at 6:12 p.m.

**Agenda Additions/ Deletions Approval of Agenda:**

Helyn made a motion to approve agenda as written, Joseph seconded. So voted.

**New Business & Communications:**

**A) Delinquent Water/Sewer Bills – Discussion & Action**

Utility Clerk Normajeane Marchegiani gave the Board a delinquent list as of 11/4/18. Helyn asked if the list included shut-offs. Normajeane stated it did. Joseph asked for clarification if the shut-offs were on vacant buildings. He was told that yes, all the shut-offs are on vacant buildings at the moment.

Normajeane stated the next shut off date is scheduled for Tuesday November 20<sup>th</sup>, and she had spent the day making phone calls to attempt to get payments. Helyn stated that if payments were not received in full or arrangements were not made by Tuesday that water was to be shut off with no exception. Helyn also asked Normajeane how she planned to collect on the properties that are shut off. Normajeane stated she was unsure and asked for direction from the Board. The Board directed her to send letters to the properties that are currently shut off to notify them of the option to make a payment arrangement and if they fail to do so what the consequences could be. Amber reminded the Board of the policy already in place that allows the Town to hold Tax Sale proceedings for delinquent Water and Sewer and that these properties could have been added to the tax sale that happened on November 14<sup>th</sup>.

Normajeane also asked the Board to eliminate and or re-evaluate ECU's as she didn't feel it appropriate to charge empty buildings multiple ECU's, and that ECU's are supposed to be reviewed yearly. Helyn asked why this hadn't been brought to the Board before now if they were to be reviewed yearly. The Board directed Normajeane to compile a list of ECU's that she feels are incorrect and return to the Board at a later date.

**Hearing of Visitors**

Larry Hopkins asked the clearing of the sidewalks as he couldn't access his office after the storm on Friday morning. The Board stated they will discuss with Norm Wilber the plan to get the sidewalks cleared in a timely fashion after a storm. It will be added to the next regular meeting agenda.

**Adjournment:**

Helyn motioned to adjourn Joseph seconded meeting adjourned at 5:46 pm

Respectfully Submitted,  
Amber Holland  
November 19, 2018