

Town of Readsboro  
Board of Selectmen Regular Meeting  
The Readsboro Town Office  
August 1, 2018

Selectboard Present: Helyn Strom-Henriksen, Jim Franzinelli, David Marchegiani  
Others present: Normajeane Marchegiani, Karen Boisvert, Raymond Eilers, Jim Calnan, Larry Hopkins, Amber Holland

**Call to Order:**

Meeting called to order at 6:30 p.m.

**Agenda Additions/ Deletions Approval of Agenda:** Helyn made a motion to accept the agenda as written, Jim seconded. So voted.

**Reading & Approval of Records:**

**Minutes of previous Special Meeting of 7-25-18**

Helyn made a motion to accept minutes as corrected, David seconded, so voted

**Minutes of previous Executive Meeting of 7-27-18**

Helyn made a motion to accept minutes as written, Jim seconded, so voted.

**Fiscal Matters:**

Review of Budget Status Report- School has reimbursed the town for overpayment, General Journal entry needed.

Amber has been in contact with Andrea from the USDA, Town will be reimbursed \$30,000 from the search grant in a few weeks.

Mike Shaughnessy has submitted Invoice #3 for reimbursement to the town for \$81,000.

Tax bills went in the mail today 8/1/18.

Raymond inquired if there was a fund balance and was told it is a tentative estimate as the Auditors have until the end of September to move money and some bills could still come in for FY18

**Selectboard Administrative Report:**

A) Updates:

Helyn reported that the sidewalk project has slowed due to rain delays. Raymond asked if the joints in the curbing were going to be mortared. He was informed that the question would be asked at tomorrow's Bi-weekly sidewalk meeting.

**Old Business:**

A) School Lease Agreement- Discussion and Action-

The Town received another update lease agreement. The "Additional Spaces" wording was removed however; there was concern that the agreement no longer included any responsibility on the schools part for general maintenance of the heat and electricity as well as no need to notify the Town to enter space for inspection as prior we were to be given 24 hours' notice. Karen will contact the Chair of the School Board to rectify the contract. Jim would also like for the Selectboard members to be allowed keys to the building.

B) Work Session on the Reappraisal RFP- There was talk about the 3 methods that are commonly used, Income, Sales or Cost. The board would have to pick an approach before

moving forward. Karen was asked to contact NEMRC and inquire if the software was compatible with all 3 approaches before they proceed. Larry reminded the board that when the reappraisal is final it needs to pass a 3 pronged state test to meet state standards or it would be rejected and we would have to repeat the process.

**New Business & Communications:**

- A) Possible Road reclassification of Freezing Hole Drive- Discussion and Action-  
Jim Calnan read a letter to the Selectboard requesting that they place a culvert at the intersection of the class 3 and class 4 section of Freezing Hole Drive, Widen the intersection to enable vehicles to better negotiate the turn, not to block intersection with snow that is plowed and develop a plan, in accordance with Title 19, VSA, Sections 708-716, to extend the 3<sup>rd</sup> class section of Freezing Hole Drive approximately 250 feet to his driveway. The board will as DPW Superintendent, Norman Wilber to meet with the homeowners current snowplow contractor, Raymond Eilers to look at the requests and report back to the board with an estimated cost to accommodate Mr. Calnan.

**Hearing of Visitors:**

After excusing herself to answer the phone, Amber came back out to the meeting informing the board that the Lequier residence was having more water issues due to the sidewalk project and heavy rain fall.

**Executive Session:**

**1 V.S.A. (3) Personnel Matter and Selectboard Matter**

Helyn made a motion to enter into executive session at 7:23 pm, Jim seconded. So voted

Present: Helyn and Jim

Helyn made a motion to come out of executive session at 7:23 pm, Jim seconded. So voted

David joined Helyn and Jim at 7:25 pm

Helyn made a motion to come out of Executive Session at 7:43pm, David seconded, so voted

Larry questioned why there has been 4-5 executive sessions with no discussions in open session or decisions in minutes. Helyn informed him that they were catching up on employee evaluations that were overdue.

**Fiscal Matters:**

- A) Water/Sewer Capital Funds- Discussion & Action-FY18 Budget Status report given to David by Amber. Amber explained that while FY18 has been closed we still could receive bills that need to be put into FY18 for up to 3 months and that could change the end balance. David requested that he be notified if any more bills come in that need to be put into the FY18. Matter tabled until the end of August.

**Adjournment:**

Helyn motioned to adjourn Jim seconded meeting adjourned at 8 pm

Respectfully Submitted,  
Karen Boisvert, Administrative Assistant  
August 2, 2018