

**Town of Readsboro
Board of Selectmen - Regular Meeting
December 7, 2016**

Present: Helyn Strom-Henriksen, David Marchegiani, Ted Hopkins, Amber Holland, Rebecca Stone, Raymond Eilers, and Larry Hopkins

Call to Order

Meeting called to order at 6:30 p.m.
Ted Hopkins will be acting Selectboard Clerk.

Agenda Additions/Deletions

None

Approval of Agenda

Helyn moved to approve the agenda as written. David seconded. So voted.

Reading & Approval of Records

Helyn moved to approve the minutes of the Selectboard Regular meeting of 11-30-16 as corrected. David seconded. So voted. Helyn moved to approve the minutes of the Special Selectboard Meeting 12-1-16 as corrected. David seconded. So voted.

Fiscal Matters

A) Review of Budget Status Report

Checking balance	\$414,958.61
Owed to school FY 2016/2017	\$622,951.72
Water Account	\$61,604.65
Sewer Account	\$55,663.28
July 1 st - Present	\$1,054,278.32
General Fund Balance	(\$207,993.11)

Amber reviewed the Budget Status Report with the Selectboard.

Selectboard Administrative Report

A) Updates

David spoke about another dog issue complaint. There was some discussion on the email received regarding the HR meeting that Becky was to attend due to inclement weather. Helyn stated there was only one application received for the Selectboard Clerk position.

B) Town Administrator Report

Becky updated the Selectboard as to the topics received via email on the HR meeting agenda. The landfill solar project in Brattleboro has made some progress. Some area towns are signing on the new revised agreement. The Selectboard directed Becky to send the solar contract to Attorney Fisher for review and ask for his opinion on the contractual impact if Readsboro decides to leave the WSWD in the future. Becky, Gig Zboray and Jim Damato attended the WSWD budget hearing on Dec 6, 2016. At this point there appears to be no advantage of leaving the WSWD. The final 2017-18 WSWD vote will be Dec 8, 2016.

Old Business

A) Act on Final Approval of Driveway Installations

Ted explained the driveway access permit process and the need to sign off on the final approval when the work is completed and approved. Helyn motioned to sign the approvals needed, seconded by David. So voted. Ted will finish the paperwork by completing the Memorandum of Municipal Action form and recording that document in the land records.

New Business & Communications

A) Review Applications for Selectboard Clerk, Executive Session, 1 § V.S.A. 313(A)

This will be done at the end of the meeting

B) Discussion on Electric Powerline at the Transfer Station

Ted spoke to the issue that the Selectboard is unaware of GMP relocating the transfer station electric feed line. The Selectboard needs to be in the information loop. The Selectboard directed Ted to contact GMP as to their plans and report back.

Hearing of Visitors

Larry Hopkins asked for clarity on how the recent increase in Town Administrative hours coupled with a reduction of Selectboard Clerk hours is going to work with the new Selectboard Clerk. Larry also asked where the money was going to be found to pay for these increases. There was much discussion on the issue.

Executive Session:

A) Personnel Evaluations, Executive Session, 1 § V.S.A. 313(A)

Motion to enter executive session by Helyn pursuant to 1 VSA 313(A); seconded by David so voted. Out of executive session at 8:10 pm. The Selectboard will make a decision on the Selectboard Clerk position next week. Helyn motioned to instruct the Superintendent of Public Works (Norman) to attend Selectboard meetings when requested by the Selectboard or when needed by the Superintendent seconded by David. So voted. Norman will receive one (1) hour pay for attending unless a unique situation arises. (e.i highway hearings, bridge matters, employee matters etc)

First budget meeting is Thursday December 15, 2016 at 6:30 pm. Ted will handle the agenda and posting for this meeting.

Fiscal Matters

A) Signing of Selectboard Orders/Bills

David moved to adjourn at 8:30 p.m. Ted seconded. So voted. Meeting adjourned at 8:30 p.m.

*Respectfully Submitted,
Teddy Hopkins, Acting Selectboard Clerk
December 9, 2016*