

**Town of Readsboro, Vermont
Selectboard Regular Meeting
Readsboro Town Office
November 14, 2018 @ 6:30 pm**

Present: Helyn Strom Henriksen, David Marchegiani, Joseph Berard, Amber Holland, Normajean Marchegiani, Buzz Wheeler, Larry Hopkins

Call to Order

Meeting called to order at 6:30

Agenda Additions/Deletions Approval of Agenda

Helyn made a motion to approve the agenda as written, David seconded. So voted

Reading & Approval of Records:

Minutes of previous Regular Meeting of 11-7-18

Helyn made motion to approve as corrected. Joseph seconded. So voted

Fiscal Matters:

Review of Budget Status Report

Board reviewed. Amber informed the board she still didn't have a corrected invoice from the school district therefore she hadn't sent a check for what is owed the school for the first quarter.

Selectboard Administrative Report:

A) Updates

Amber informed the board that there is an open meeting training in Bennington on December 5 from 1-3. Helyn would like to be signed up, David and Joseph will let Karen or Amber know if they can attend by the next Selectboard meeting to meet the registration deadline.

David would like to discuss with VTRANS if the remaining crosswalk striping could be put on hold until after the Town paves School Street in the spring.

Joseph stated he was asked by the owner of the Readsboro Inn, Vince Guest why the Sheriff was parked outside the Inn for four hours on a Friday night. It was explained that at a previous meeting a resident complained about parking on the corner of Main and Tunnel Streets by presumed patrons of the Inn, and asked the Board to intervene with parking control. Amber stated after a conversation with the Deputy assigned to the detail she believed there was a miscommunication as the Deputy was told by his Commander there was to be a parking ban on Main Street that night. There was continued discussion about repainting the lines on the corner to discourage parking in the no parking zone.

Old Business:

NONE

New Business & Communications:

A) Employee Reprimand Form- Discussion & Action

Brought up by DPW super that there is no form in the employee policy that allows for a uniform discipline recording across all departments. There are no current issues, however the DPW Super felt something should be in place.

Helyn made a motion to begin to use the employee disciplinary action form. Joseph seconded so voted

B) Winter/Summer Roads Classification for payroll- Discussion & Action

There was a discussion on how the distinction of winter and summer roads is used to calculate some funding from the State so the Board should look at how combining the budgets would effect this funding. Amber also noted that from the brief research she had done previously that changing the set up would require the

Highway budget to be a separately voted article, and any fund balance would stay in the Highway budget. Amber also felt that this would require a rework of the way NEMRC is configured. Amber will sit down with Norm and look at this again.

C) Change ECU for 80 East Main Street- Discussion & Action

Helyn made a motion to reduce 80 East Main Street from 2 ECU's to 1 ECU for November 2018 billing cycle. Joseph seconded. So voted

Hearing of Visitors

Larry Hopkins asked if the billing issue with NEMRC had been straightend out. Amber stated no it is still sitting on her desk.

David asked to have Karen send a thank you note to Sue McMahon at Windham Regional as it is her last days of employment with them.

Executive Session If Needed: VSA 313 (1) (A) – contract

Helyn made a motion to go into executive session @ 7:08 Joseph seconded. So voted

Present in executive session: Helyn, David, Joseph, Buzz Wheeler

Helyn made a motion to come out of executive session at 7:20 pm. David seconded. So voted.

The contract is on hold to investigate insurance needs.

Fiscal Matters:

A) Signing of Selectboard orders/bills

B) Budget Work Session

Board reviewed Listers budget, Zoning, 911 coordinator, dog officer, police, utilities, health dept, junk officer, solid waste, Library

Adjournment:

Helyn made a motion to adjourn 8:20, Joseph seconded. So voted