

**Town of Readsboro  
Board of Selectmen - Regular Meeting  
November 30, 2016**

Present: Helyn Strom-Henriksen, David Marchegiani, Ted Hopkins, Amber Holland, Norman Wilber, Rebecca Stone, Mitchell Holland, Forrest Hicks, Raymond Eilers, Larry Hopkins, Robert Marechal

**Call to Order**

Meeting called to order at 6:30 p.m.

**Agenda Additions/Deletions**

None

**Approval of Agenda**

Helyn moved to approve the agenda as written. Ted seconded. So voted.

**Reading & Approval of Records**

Helyn moved to approve the minutes of the Selectboard Regular meeting of 11-23-16 as corrected. David seconded. So voted.

**Fiscal Matters**

**A) Review of Budget Status Report**

Checking balance	\$324,443.62
Owed to school FY 2016/2017	\$622,951.72
Water Account	\$58,005.05
Sewer Account	\$52,627.56
July 1 <sup>st</sup> - Present	\$945,681.00
General Fund Balance	(\$298,508.10)

Amber reviewed the Budget Status Report with the Selectboard. Discussed the status of the SEARCH Grant reimbursement as well as the use of the Bridge Fund for various projects.

**Report of the Superintendent of Public Works**

**A) Updates on Highways & Equipment**

Norman reported that all equipment is up and running and ready for the Winter season. They have been setting up plow markers and working on plow turnaround areas. DPW has been busy with plowing and sanding. Norm explained the use of overtime hours. Ted asked why two hours are being submitted for DPW Superintendent to attend the Selectboard meetings. Norm indicated that the two hours has always been submitted for attending the meetings. Norm presented the Neighborhood Watch Signs, noting that this project has been undertaken by the Lions Club. The Selectboard was in support of the signs being posted in various locations in town. Norm reported that the new truck and hopper/sander are working out well. Discussed the DPW Superintendent's coordination with the Readsboro Elementary School Principal regarding snow days, and the fact that all the DPW staff are aware of the bus schedules. Norm to check into tree work on Shippee Hill. Robert Marcechal inquired as to plowing of Turner Road and Norm explained the process.

**Selectboard Administrative Report**

**A) Updates**

David inquired to the status of the dog issue from last week, and he also noted that there was evidence of dogs running loose on Monday in town. Becky reported that she had followed up with the Dog Officer last week.

## **B) Town Administrator Report**

No report.

## **Old Business**

### **A) Set Public Hearing Date for School Street Stabilization Project Closeout**

A Public Hearing date for the School Street Stabilization Project Closeout will be held on December 28, 2016 beginning at 6:15 p.m. at the Readsboro Town Office.

## **New Business & Communications**

### **A) Discussion & Action on Waterplant Issues**

Wastewater Treatment Plant Operator Mitchell Holland brought several concerns to the attention of the Selectboard as it relates to backwash flow issues at the waterplant. Discussed specifications in the contract versus what appears in the manual for the system. The Selectboard asked Mitchell to reach out to Culligan International again and to request an update from them no later than Monday, December 5, 2016. Mitchell will keep the Selectboard updated with his progress.

## **Hearing of Visitors**

Larry Hopkins asked for clarification of when the monthly reports are due from departments. The Selectboard explained that the reports are due beginning December 1<sup>st</sup> for the month of November. Larry also asked if the reports are public information and the Selectboard indicated that they are. Discussed the NEMRC Assessment Contract for the next budget cycle. The Selectboard asked Larry to look into it as the Lister's Clerk and he refused due to this being a Selectboard task and it is not in his contract. Helyn asked the Town Administrator to follow up.

Communications: Helyn announced that a thank you noted was received for the recent donation from the Town to the Readsboro Historical Society in Memory of Betty Bolognani. The U.S. Forestry Service is requesting comments for the Equestrian Trail along Corridor 9. The Selectboard took no action in response to a notice from a law office regarding file retention. The Brattleboro Development Credit Corporation has requested an article on Town Meeting warning to appropriate \$2,289.00 to support continued implementation of the Southeastern Vermont Economic Development Strategies (SeVEDS) efforts.

## **Fiscal Matters**

### **A) Signing of Selectboard Orders/Bills**

Board reviewed mail & signed warrants. The Town Administrator presented and provided a status update on zoning permit applications that have come in. In the absence of a Zoning Administrator, the Chair of the Selectboard will serve as the Acting Zoning Administrator until the position is filled. As directed by the Chair, the Town Administrator will follow up on the applications.

David moved to adjourn at 8:28 p.m. Ted seconded. So voted. Meeting adjourned at 8:28 p.m.

*Respectfully Submitted,*

*Rebecca Stone, Selectboard Clerk*

*November 30, 2016*

*Approved 12-7-16 by Acting Selectboard Clerk Ted Hopkins*