

**Town of Readsboro
Board of Selectmen
Regular Meeting
November 23, 2016**

Present: Helyn Strom-Henriksen, David Marchegiani, Ted Hopkins, Amber Holland, Rebecca Stone, Robert Marechal, Larry Hopkins

Call to Order

Meeting called to order at 6:30 p.m.

Agenda Additions/Deletions

Add Discussion & Action on VTrans On-Road Bicycle Plan Public Meeting/Webinar

Approval of Agenda

Ted moved to approve the agenda as corrected. David seconded. So voted.

Reading & Approval of Records

Ted moved to approve the minutes of the Selectboard Regular Meeting of 11-16-16 as corrected. Helyn seconded. So voted.

Fiscal Matters

A) Review of Budget Status Report

Checking balance	\$403,271.32
Owed to school FY 2016/2017	\$782,951.72
Water Account	\$58,415.39
Sewer Account	\$53,259.52
July 1 st - Present	\$841,215.64
General Fund Balance	(\$379,680.40)

Amber reviewed the Budget Status Report with the Selectboard. Discussed anticipated tax revenues. Discussed updating the Town website to remind residents of when tax payments are due.

Selectboard Administrative Report

A) Updates

Ted announced that SEARCH Grant drawings are under review. David suggested follow up at the beginning of the year on the close out of Ruba Road.

B) Town Administrator Report

- VTrans On-Road Bicycle Plan Public Meeting & Webinar – December 1st from 6pm-8pm. Becky encouraged participation in the webinar but the Selectboard indicated she would not be able to log in due to a Selectboard meeting conflict that same evening.
- VT Department of Housing & Community Development – Better Connections Grant Announcement for improving transportation and economic vitality in community centers. Becky noted that pre-applications are due 12/16/16 and she suggested seeking assistance with creating a parking management plan in the Village Area. The Selectboard was not in favor of participating at this time.
- A new public hearing date needs to be set for the School Street Riverbank Closeout Project due to the posting requirement not being met for the hearing held in September.

Old Business

A) Discussion & Action on State Bridge #25 Project

Feedback has been received from Chrissy Haskins at The Dufresne Group based on the questions posed by the Selectboard last week in relation to the watermain options for the State Bridge #25 Project. Discussed Option 2B details of which are: reuse existing 12" DI snap-lok pipe and install on the south side of the new bridge. This option requires temporary water, anticipated as 6" diameter HDPE to be placed on the deck of the existing bridge, which would need to be approved by VTrans prior to design. Estimated cost of Option 2B is \$103,550.00. Helyn made a motion to approve option 2B for the State Bridge #25 Project. Ted seconded. So voted. Becky will notify Chrissy of their decision.

New Business & Communications

A) Discussion & Action on WSWMD Net Metering Contract

Becky reported that the agreement is currently under revision. Tabled.

B) Discussion & Action on WSWMD Hearing (December 6th)

Discussed assessment methods and surcharges to towns within the WSWMD that have Transfer Stations. Gig Zboray encouraged members of the Selectboard to attend the hearing. The Selectboard asked that Becky attend the hearing along with one or both Representatives to the WSWMD. Ted will be back up if others are not able to attend.

Hearing of Visitors

Helyn reported that an email was received from a resident concerning two dogs wandering around town that have attacked another dog. The Selectboard asked that the Dog Officer follow up in writing to the owners of the dogs to be certain leash laws are strictly adhered to and that the dogs be kenneled. Fines to follow, if necessary. Becky to follow up with the Dog Officer.

Helyn noted that an email was received from Larry Hopkins requesting a 58% pay increase. Helyn indicated that the Selectboard is unable to do this now but he could bring it up in the next budget with justification for the request.

Helyn noted that an email was received from Larry Hopkins concerning the Library as it relates to conditions of employment and Town policy. It was noted that the Readsboro Community Library Trustees have voted a benefit change for their staff. The Selectboard asked Becky to follow up with Library Trustee Mary Angus and ask where they are getting the funds from to pay for this added benefit.

Robert Marechal commented on the recent Zoning Administrator vacancy and inquired whether towns share these duties. The Selectboard indicated that some towns do share Zoning Administrators. Robert inquired to the process of spending the income that will be generated from the windmill project. The Selectboard explained that it will be addressed during the Town meeting.

Fiscal Matters

A) Signing of Selectboard Orders/Bills

Board reviewed mail & signed warrants. Discussed appropriate use of time cards. The Selectboard asked Becky to have the DPW Superintendent follow up in writing to Logan Sprague about the necessity of clearly documenting his time in/out.

David moved to adjourn at 8:23 p.m. Helyn seconded. So voted. Meeting adjourned at 8:23 p.m.

Respectfully Submitted,

Rebecca Stone

Selectboard Clerk

November 23, 2016

Approved November 30, 2016