

**Town of Readsboro  
Board of Selectmen  
Regular Meeting  
November 16, 2016**

Present: Helyn Strom-Henriksen, David Marchegiani, Ted Hopkins, Amber Holland, Norman Wilber, Rebecca Stone, Rhonda Smith, Omar Smith, Larry Hopkins, Forrest Hicks, Raymond Eilers

**Call to Order**

Meeting called to order at 6:30 p.m.

**Agenda Additions/Deletions**

None

**Approval of Agenda**

Helyn moved to approve the agenda as written. Ted seconded. So voted.

**Reading & Approval of Records**

Ted moved to approve the minutes of the Selectboard Regular meeting of 11-09-16 as corrected. Helyn seconded. So voted. Ted moved to approve the minutes of the Selectboard Special Meeting of 11-10-16 meeting as corrected. David seconded. So voted.

**Fiscal Matters**

**A) Review of Budget Status Report**

|                                |                |
|--------------------------------|----------------|
| Checking balance               | \$452,783.65   |
| Owed to school FY 2016/2017    | \$782,951.72   |
| Water Account                  | \$59,260.58    |
| Sewer Account                  | \$53,673.85    |
| July 1 <sup>st</sup> - Present | \$841,215.64   |
| General Fund Balance           | (\$330,168.07) |

Amber reviewed the Budget Status Report with the Selectboard.

**Report of the Superintendent of Public Works**

**A) Updates on Highways & Equipment**

Norm reported that all equipment is up and running and that the sander has been installed on truck #10. DPW has been busy putting up plow markers, moving equipment, and getting ready for the Winter season. The crew has been doing some light scraping of roadways and leaf blowing. Norm explained that overtime was due to a Selectboard meeting, a water & sewer alarm, tree work, and additional water and sewer hours. Ted asked that trees in various parts of town be taken down before they become more problematic. While reviewing time cards, Ted wants to be sure that Logan Sprague as weekend water & sewer operator is completing his job tasks on the weekends. Norm is in the process of getting estimates on a new truck.

**Selectboard Administrative Report**

**A) Updates**

Helyn announced that the Selectboard is in receipt of two letters of resignation. The first letter is from the Zoning Administrator, effectively immediately, and the second is a letter from the Selectboard Clerk, effective in two weeks. Helyn made a motion to accept Jason Klump's resignation as the Zoning

Administrator effective immediately. Ted seconded. So voted. Helyn made a motion to accept Rebecca Stone's letter of resignation as Selectboard Clerk effective November 30, 2016. David seconded. So voted. Ted offered remarks to Becky for doing a good job on the Riverbank Project. He also checked into the burning nuisance issue and found out that they cannot use the Fire Department's reimbursements ordinance for the purpose of controlling clean burns.

### **B) Town Administrator Report**

Windham Landfill Solar Project – net metering agreement presented for review in preparation for Discussion & Action at the November 23, 2016 Selectboard meeting.

VLCT Municipal Human Resources Meeting - a newly formed group for the purpose of networking on HR topics with colleagues – November 30th (morning) in Ludlow. The Town Administrator will attend and offer a report to the Selectboard.

### **Old Business**

#### **A) Discussion & Action on State Bridge #25 Designs**

The Dufresne Group has offered estimates on four (4) options for the installation of a new watermain on State Bridge #25. After discussion, the Selectboard tentatively selected Option 2A contingent upon several items being clarified by Dufresne. Becky will email the questions to Dufresne. The Selectboard will take action at the November 23, 2016 Selectboard meeting.

### **New Business & Communications**

#### **A) Discussion & Action on Town Funding & Agreement for Sidewalk Grants**

Discussed the requirements of the Transportation Alternatives (TA) and Bike/Ped (BP) grants for the new sidewalks which totals \$605,625.00, of which \$484,500 is being made available through Federal funds, with the Local share being \$121,125. Helyn made a motion to sign as Chair the Grant Agreement with VTrans for the Readsboro TA & BP grant. David seconded. So voted. Becky reminded the Selectboard that the Treasurer needs direction from the Selectboard about releasing Grant Reserve funds.

### **Hearing of Visitors**

Omar Smith with the Broadband & Cell Committee reported that a grant was received through the Southern Vermont Broadband Cooperative (SVBC) based in Stamford that will assist in providing service to approximately 30 to 35 locations in Readsboro. Omar explained the grant was made available through a very competitive process with the Department of Public Service (DPS) who received over \$5 million worth of requests for funding. Omar explained that cost per location was a huge factor in the awarding of the grant funds. He said that the application to DPS that Fairpoint submitted was approximately \$4,000 per location in contrast to the SVBC application which was about \$600 per location.

Raymond Eilers inquired as to the linear feet in the options for the Watermain on Bridge #25.

### **Fiscal Matters**

#### **A) Signing of Selectboard Orders/Bills**

Board reviewed mail & signed warrants. The Selectboard will be requesting Progress Reports from departments beginning December 1, 2016 instead of January 1, 2017. The next Personnel Policy work session will be on Thursday, December 1, 2016 beginning at 6:30 p.m.

Ted moved to adjourn at 8:20 p.m. David seconded. So voted. Meeting adjourned at 8:20 p.m.

*Respectfully Submitted,*

*Rebecca Stone, Selectboard Clerk*

*November 16, 2016*

*Approved November 23, 2016*