

**Town of Readsboro
Board of Selectmen
Regular Meeting
November 9, 2016**

Present: Helyn Strom-Henriksen, David Marchegiani, Ted Hopkins, Amber Holland, Rebecca Stone, Forrest Hicks, Larry Hopkins, John Whitman

Call to Order

Meeting called to order at 6:30 p.m.

Agenda Additions/Deletions

None

Approval of Agenda

Helyn moved to approve the agenda as presented. Ted seconded. So voted.

Reading & Approval of Records

Ted moved to approve the minutes of the Selectboard Regular Meeting of 11-02-16 as corrected. David seconded. So voted.

Fiscal Matters

A) Review of Budget Status Report

Checking balance	\$433,650.39
Owed to school FY 2016/2017	\$782,951.72
Water Account	\$58,391.99
Sewer Account	\$52,830.33
July 1 st - Present	\$822,882.10
General Fund Balance	(\$349,301.33)

Amber reviewed the Budget Status Report with the Selectboard, noting that tax revenue had increased by approximately \$10,000 since last week.

Selectboard Administrative Report

A) Updates

Ted indicated that he has received the first draft of the SEARCH grant maps and he will forward the draft to Mitchell Holland for review with a copy to the full Selectboard. Ted followed up on the burning debris nuisance as discussed at the meeting last week. Ted found that the Selectboard would need to create an ordinance, but they could also ask the Fire Warden to follow up. David requested that his email contact information be updated to use the david.marchegiani@yahoo.com account. Ted said that the payment on the Alpenwald parcel from John Gulizia has come in and asked that Becky begin to prepare the deed.

B) Town Administrator Report

- Waterline Options for Vermont Bridge #25 Project – plan to discuss the various options being presented by the Dufresne Group as a Discussion & Action item at the November 16th meeting
- Dutch Hill Area Revitalization – U. S. Forestry Service, as part of the South of Route 9 Integrated Resource Project, announced the reopening of trails for recreation at the site of the former Dutch Hill ski area

- Parking Permit Application – Always Emma’s Café has completed the application. Permit approved for six months and signed by the Selectboard
- School Street Riverbank Stabilization Project – Final Report submitted, awaiting approval

Old Business

A) Discussion & Action on Bandstand Request

Ted made a motion to approve the request from Cyndi Candiloro to decorate the bandstand for the annual remembrance tree from December 1st through January 2nd. David seconded. So voted. Becky will follow up with Cyndi.

B) Discussion & Action on Driveway Access Cover Letter

Ted presented a draft letter for driveway access permits. Ted will forward the letter to the DPW Superintendent for feedback and then to the Selectboard once it is finalized.

New Business & Communications

A) Discussion & Action on E-Waste Training

An e-waste training is being held at the WSWMD office on November 14th and the Selectboard requested that Normajeane Marchegiani and Buzz Wheeler attend the 2-hour training. Becky to follow up with them.

B) Discussion & Action on 2017/2018 Budget Timetable

Discussed the FY18 budget timetable. Becky suggested that Budget Request notices be issued to departments with a due date of December 6th. The Selectboard was in agreement with the date and asked that the budgets be submitted to the Town Clerk.

C) Discussion on Johnson DRB Decision

Ted reported, as designated by the Selectboard as an interested party, on the DRB decision regarding the Johnson zoning permit application. John Whitman and Larry Hopkins offered comments about the hearing and the process.

Hearing of Visitors

John Whitman spoke about the increased Windham Regional Commission assessment, and about buy-up aerial photo imaging available through the State. John asked about the recycling containers being too full at the Transfer Station and what the process was to ensure that they are swapped out. The Selectboard explained that Buzz makes timely phone calls when they need to be picked up, but he is at the mercy of the hauler as to when the containers are switched out. Discussed the status of getting progress updates from the Zoning Administrator. The Selectboard has been made aware of various junk/unregistered vehicles and health officer issues. Becky to follow up on the junk/unregistered vehicles and potential health officer items with the Junk Officer and Health Officer. It was suggested that all Selectboard appointed officials/departments submit monthly progress reports. Beginning January 1, 2017, the Selectboard will request a monthly progress report from the departments they oversee.

Fiscal Matters

A) Signing of Selectboard Orders/Bills

Board reviewed mail & signed warrants.

Ted moved to adjourn at 8:20 p.m. David seconded. So voted. Meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Rebecca Stone, Selectboard Clerk

November 9, 2016

Approved November 16, 2016