

**Town of Readsboro
Board of Selectmen
Regular Meeting
October 26, 2016**

Present: Helyn Strom-Henriksen, David Marchegiani, Ted Hopkins, Amber Holland, Rebecca Stone, Al Scaia, Forrest Hicks, Larry Hopkins, Raymond Eilers, Greg Chittenden

Call to Order

Meeting called to order at 6:30 p.m.

Agenda Additions/Deletions

None.

Approval of Agenda

Helyn moved to approve the agenda as presented. Ted seconded. So voted.

Reading & Approval of Records

Helyn moved to approve the minutes of the Selectboard Regular Meeting of 10-19-16 as corrected. Ted seconded. So voted. Ted moved to approve the minutes of the Selectboard Special Work Session of 10-20-16 as presented. Helyn seconded. So voted.

Fiscal Matters

A) Review of Budget Status Report

Checking balance	\$415,053.58
Owed to school FY 2016/2017	\$782,951.72
Water Account	\$57,717.51
Sewer Account	\$52,828.73
July 1 st - Present	\$763,901.35
General Fund Balance	(\$367,898.14)

Amber reviewed the Budget Status Report with the Selectboard. Amber reminded the Selectboard that various agencies that request monies will need to be paid in the next few months. Discussed balances showing on the report. Larry Hopkins asked about the status of the water billing/usage task, asked to why wasn't it done, stating that it should only take a few hours. The Selectboard explained that steps are being taken by the water system staff. Forrest Hicks asked when budgets are due and the Selectboard stated that they will be due the first week in December and that notices will be issued to departments.

Selectboard Administrative Report

A) Updates

Ted noted that Mr. Gilberti does want an access permit.

B) Town Administrator Report

Becky presented a memo received from WSWMD regarding FY18 budget considerations. The Readsboro Historical Society has requested that two articles be taken into consideration for Town meeting to allow for the creation of a Readsboro Historical Society Restoration and Maintenance Fund. They have asked for an appropriation of \$2,500 annually to the fund. Becky reminded the Selectboard of upcoming meeting agenda items. Becky expressed concerns about the last Selectboard meeting, under Hearing of Visitors, as it relates to a Public Records request which involved the release of a copy of a signed contract. Becky reminded the

Selectboard that there are many exemptions under V.S.A. 317 to the release of information from personnel files. Ted stated that signed contracts and job descriptions are public information. David and Helyn had no comment, but asked for more clarification.

Old Business

A) Discussion & Action on Offer for Alpenwald Lot 251

An offer has been made from Gregory Hoagland for Alpenwald Lot 251 for \$400.00 which was tabled from last week. Amber received a phone call earlier this week from someone showing an interest in Lot 251, 252, and 253, and said they would be viewing the lots this week. They asked the Selectboard to hold off on making a decision on Lot 251 until next week. Amber indicated that no offer has been made for the lots from this unidentified person. Greg Chittenden asked if the offer on the lot will cover the taxes and Ted said no. After further discussion, Ted made a motion to sell Alpenwald Lot 251 to Gregory Hoagland in the amount of \$400.00. David seconded. So voted. Becky will notify Mr. Hoagland of the decision.

B) Discussion & Action on Procurement Policy

The Selectboard discussed the draft Procurement Policy. Becky reminded the Selectboard that past audits have recommended that the Town have a Procurement Policy in place. Helyn made a motion to approve the Personnel Policy with corrections. Ted seconded. So voted.

New Business & Communications

A) Discussion & Action on Changing Over to Winter Roads

Ted made a motion to change over to Winter Roads effective Sunday, October 30, 2016. Helyn seconded. So voted.

Hearing of Visitors

Al Scaia of the Readsboro Historical Society let the Selectboard know that the Historical Society recently held their annual meeting, and he explained the purpose of their request for articles, and their intention to keep the momentum going. Al thanked the Selectboard for the support of their efforts.

Fiscal Matters

A) Signing of Selectboard Orders/Bills

Board reviewed mail & signed warrants.

David moved to adjourn at 7:55 p.m. Ted seconded. So voted. Meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Rebecca Stone

Selectboard Clerk

October 26, 2016

Approved November 2, 2016