

**Town of Readsboro
Board of Selectmen
Regular Meeting - October 12, 2016**

Present: Helyn Strom-Henriksen (at 6:45 p.m.), Ted Hopkins, David Marchegiani, Amber Holland, Rebecca Stone, Rudolph and Mandy Comai, Larry Hopkins, Raymond Eilers, Rhonda Smith, Richard Codogni, John Whitman. Christina Haskins with The Dufresne Group; Hiram Salls and Carolyn Carlson with VTrans.

Call to Order

Meeting called to order at 6:30 p.m.

Agenda Additions/Deletions

None.

Approval of Agenda

Ted moved to approve the agenda as presented. David seconded. So voted.

Reading & Approval of Records

Ted moved to approve the minutes of the Selectboard Regular Meeting of 10/05/16 as presented. David seconded. So voted. David moved to approve the Selectboard Special Meeting of 10/06/16 as presented. Ted seconded. So voted.

Fiscal Matters

A) Review of Budget Status Report

| | |
|--------------------------------|----------------|
| Checking balance | \$489,017.06 |
| Owed to school FY 2016/2017 | \$ 882,951.72 |
| Water Account | \$55,929.17 |
| Sewer Account | \$47,299.25 |
| July 1 st - Present | \$687,426.53 |
| General Fund Balance | (\$393,934.66) |

Amber reviewed the Budget Status Report with the Selectboard.

Selectboard Administrative Report

A) Updates

David reported that work continues on the West Hill dry hydrant with ANR and the Army Corps of Engineers.

B) Town Administrator Report

- Sidewalk Project – *draft easements are complete and sent to engineering firm*
- School Street Riverbank Stabilization Project – *Progress Report submitted. The final reimbursement request will be submitted next week.*
- Personnel Policy Review – *reminder to establish next Work Session date(s).* The Selectboard set Thursday, October 20, 2016 at 6:30 p.m. as the next work session.

Upcoming Meetings:

- Procurement Policy – Discussion & Action at October 26, 2016 Selectboard meeting
- Drug & Alcohol Policy – Discussion & Action at November 2, 2016 Selectboard meeting
- Water Ordinance – Discussion & Action at November 9, 2016 Selectboard meeting

Old Business

A) Discussion with Engineers Concerning State Bridge #25 Reconstruction Project

VTrans staff Carolyn Carlson, Project Manager and Hiram Salls, Project Engineer for the Vermont State Bridge #25 Project provided an update to the project. Carolyn indicated that conceptual plans are done and that they are now in the preliminary plan phase and that VTrans is seeking Town input. VTrans is evaluating several options which includes going to a single-span bridge, with or without elevated sidewalks. Carolyn explained that if they were to go the route of a temporary bridge, that it will take nearly a year longer, require more easements, and increase costs by \$2.5 million. The Town's responsibility lies with the waterline. Historic preservation, archaeological sensitivity, and overhead utilities are factors. The proposed new design, allowing one-way traffic (no temporary bridge), will shift the bridge to the South by approximately 25 feet. Discussed the Town waterline and options for relocation. Bike and pedestrian access is important during construction and post-construction, while maintaining safety. Discussed the traffic light (sensor) system, replacing the lights on the bridge, and reinstalling the plaque on the new bridge. Carolyn explained that of the 5 options that were discussed in 2014 with the town, that 3 of those are no longer options. Carolyn also explained that this project is not a candidate for the accelerated bridge program. The project as it was originally designed was at a cost of \$9.4 million, with a 3-year construction phase. The newly designed option is estimated at \$6.6 million with a 2-year construction phase. Timeline for the project: preliminary plans, environmental permitting, utility location, property owner meetings in 2017; final plans in 2019; advertising in 2021; with a 2-year construction, resulting in completion in 2023. The Selectboard to review the options presented and let VTrans know their decision by November 5th.

New Business & Communications

A) Discussion & Action on Special Parking Request

The Selectboard has received a request from the owners of Always Emma's for up to three parking spaces for their customers during their posted business hours. It was noted that on-street parking is limited along Main Street. The Selectboard indicated to Richard Codogni that they want to encourage business and by creating parking for customers is a way to help assist businesses. Helyn made a motion to pursue the special parking request that will be reserved for patrons of Always Emma's during business hours with stipulations to be identified. David seconded. So voted. Becky to forward a draft Parking Permit to the Selectboard for their review. Follow up with Carolyn and Richard Codogni, the owners of Always Emma's, will take place once the permit application is finalized.

B) Discussion & Action on Surplus Oil Tank Bid

Becky reported that no bids were received. No action taken.

Hearing of Visitors

John Whitman attended a State parcel mapping meeting and provided a summary of the discussions. John indicated that he sees no disadvantage to the Town if the Town were to participate in the mapping program.

Fiscal Matters

A) Signing of Selectboard Orders/Bills

Board reviewed mail & signed warrants.

Helyn moved to adjourn at 9:05 p.m. Ted seconded. So voted. Meeting adjourned at 9:05 p.m.

Respectfully Submitted,

Rebecca Stone, Selectboard Clerk

October 12, 2016

Approved October 19, 2016