

**Town of Readsboro
Board of Selectmen
Regular Meeting
August 31, 2016**

Present: Helyn Strom-Henriksen, Ted Hopkins, David Marchegiani, Amber Holland, Rebecca Stone, Alfred Scaia, Sue Bailey, Larry Hopkins, Raymond Eilers, Mitchell Holland, John Whitman

Call to Order

Meeting called to order at 6:30 p.m.

Agenda Additions/Deletions

None

Approval of Agenda

Helyn moved to approve the agenda as written. Ted seconded. So voted.

Reading & Approval of Records

Helyn moved to approve the minutes of the Selectboard Regular Meeting of 08/24/16 as corrected. Ted seconded. So voted.

Fiscal Matters

A) Review of Budget Status Report

Checking balance	\$384,905.01
Owed to school FY 2016/2017	\$ 0
Water Account	\$49,449.38
Sewer Account	\$46,965.65
July 1 st - Present	\$473,751.91
General Fund Balance	\$384,905.01

Amber reviewed the Budget Status Report with the Selectboard. Discussed tax revenues.

Selectboard Administrative Report

A) Updates

Helyn reported that the last meeting for the School Street Riverbank Stabilization project was held last week and that all areas of concern were addressed. A special seed mixture will be spread into the untreated banking area of the project. David announced that Sue Bailey has volunteered to serve on the Development Review Board. The Selectboard will take action on the appointment at their next meeting. Vermont Route 100 milling is 90% complete. Paving is scheduled to begin tomorrow in the Heartwellville section of town, working towards the Whitingham town line. It was noted that school begins tomorrow.

B) Administrative Assistant Report

- VLCT Insurance Meeting – Becky met with the Town’s loss control representative and she explained how the TULIP (tenant user liability insurance policy) program works. TULIP allows the occasional renter/user of a municipal facility a way to purchase a low cost insurance policy to cover their liability exposure for their use of a municipal facility. VLCT suggests adopting a Facility Use Policy and to have a Facility Rental Agreement in place for each event.
- Upcoming Meetings:

- Deerfield Wind Project update is scheduled for the September 7th Selectboard meeting
- Property Mapping Program meeting hosted by the Windham Regional Commission will be held on October 12th. John Whitman will attend.
- Communications:
 - Parcel T01X200, 16.80 acres – correspondence from Douglas Macdonald regarding parcel clarification, potential sale and/or donation for conservation purposes. Becky to draft a response based on discussions.

Old Business

A) Discussion & Action on Historical Society Building Renovation Project

Becky announced that two bids were received and reviewed by her and Mitchell Holland, Trustee of the Historical Society. A bid was received from Howard Contracting for \$4,800.00 and from Robert Scott for \$1,864.50. The recommendation from Becky and Mitchell is to award the project to the low bidder. Mitchell reported that he conducted site visits with both bidders. Helyn made a motion to accept and award the Readsboro Historical Society Building Renovation Project to Robert Scott in the amount of \$1,864.50, pending receipt and completion of insurance documents. Ted seconded. So voted. David reported that all brush has been cleared from behind the building. Alfred Scaia announced that the official opening of the Historical Society will be on September 10th.

B) Discussion & Action on Surplus Generator Bid

Becky announced that one bid was received for the Surplus Generator. The bid was from Raymond J. Eilers in the amount of \$1,250.00. David made a motion to award the Surplus Generator bid to Raymond J. Eilers in the amount of \$1,250.00. Ted seconded. So voted.

New Business & Communications

A) Discussion & Action on Green Mountain Power Tree Trimming Request

David indicated that Green Mountain Power is asking for permission to trim the bush on the Old Harriman Station Road. Selectboard noted that the road is not on the VTrans Town Highway map so they do not need to give permission, and that they are in support of the trimming by GMP. David will follow up with GMP officials.

Hearing of Visitors

John Whitman reported that the Town assessment for the Windham Regional Commission (WRC) is anticipated to be 20% higher than previous years. Sue Bailey asked the Selectboard for their continued support of WRC services. John made the Selectboard aware that Matt Mann was going to be leaving WRC.

Ray Eilers inquired as to whether or not a keyway by the Readsboro Inn was being done. The Selectboard were quite sure additional work is scheduled and the keyway will be done in the morning. Becky to confirm with the DPW Superintendent.

Fiscal Matters

A) Signing of Selectboard Orders/Bills

Board reviewed mail & signed warrants.

Helyn moved to adjourn at 7:45p.m. Ted seconded. So voted. Meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Rebecca Stone

Selectboard Clerk

August 31, 2016

Approved September 7, 2016