

**Town of Readsboro  
Board of Selectmen  
Regular Meeting  
July 20, 2016**

Present: Helyn Strom-Henriksen, Ted Hopkins, David Marchegiani, Amber Holland, Rebecca Stone, Larry Hopkins, Ray Eilers, Alfred Scaia, Rolf Parker

**Call to Order**

Meeting called to order at 6:30 p.m.

**Agenda Additions/Deletions**

None.

**Approval of Agenda**

Helyn moved to approve the agenda as written. Ted seconded. So voted.

**Reading & Approval of Records**

Helyn moved to approve the minutes of the Selectboard Regular Meeting 07/13/16 as corrected. David seconded. So voted.

**Fiscal Matters**

**A) Review of Budget Status Report**

Checking balance	\$48,060.58
Owed to school FY 2015-2016	\$ 0
Water Account	\$59,566.10
Sewer Account	\$59,752.63
6 Month Trans Bill	\$167,808.10
General Fund Balance	\$48,060.58

Amber reviewed the Budget Status Report with the Selectboard. The Selectboard inquired to the nearly \$48,000 revenue received and Amber explained that it was the result of Highway and Homestead funds are being received. Larry Hopkins had a question about taxes and Amber answered his question, also noting that the new tax bills are being mailed out this week.

**Selectboard Administrative Report**

**A) Updates**

Helyn announced that the bi-weekly meeting for the School Street Riverbank Stabilization Project will be held tomorrow. Helyn indicated that the Bike/Ped Grant was submitted and the Town should hear the results in August. Ted inquired to whether he should make the Planning Commission aware of the feedback from Attorney Fisher about the potential interim bylaw for primitive hunting camps. Selectboard in agreement with Ted forwarding the information received from Attorney Fisher to Sue Bailey with the Planning Commission. David has submitted the Dry Hydrant grant application for the West Hill location and noted that the Town's share will be from work-in-kind, along with materials (stone/gravel). Helyn reported that the inquiry to VLCT insurance about holding hayride activities in October as a fundraiser for the annual Independence Day celebration is not supported by the Town's insurance carrier due to safety concerns. Raymond Eilers asked why the Town would be liable. Selectboard explained that it is because the Independence Day Committee is a

subcommittee of the Town, and since the hayride would be a Town-sponsored event, the Town could be held liable.

## **B) Administrative Assistant Report**

- Insurance Coverage – Becky reported that the response from VLCT regarding the hayride and bonfire events indicated that the Town should not be hosting and would not be covered
- School Street Riverbank Stabilization Project – Becky submitted the Quarterly Progress Report and the first Reimbursement Requisition
- Deerfield Wind Project – Becky has scheduled Iberdrola Renewables for the August 3, 2016 Selectboard meeting to provide an overview of the upcoming construction work, to review the project entranceway, and the pending VTrans 1111 permit
- South of Route 9 Integrated Resource Project – Becky has scheduled a representative from the District Forest Service for the August 3, 2016 Selectboard meeting to discuss the transportation section of the project

## **Old Business**

### **A) Discussion & Action on Complaint Letter & Parking**

The Selectboard has received a letter from a homeowner on Railroad Alley about the conditions at a neighbor's property. It was noted that the lawn does not belong to the neighbor, it belongs to the complainant. The complainant has followed up with the Dog Officer and was told there is nothing that can be done and has had no response from the Health Officer and the Junk Ordinance Officer. Some of the issues include garbage being piled up outside and dog defecating on the lawn. The Selectboard noted that a truck is still parked in the Town's right of way. Discussed having the vehicle towed. Helyn to send a letter to the owner of the property outlining the concerns that have been brought to the Selectboard if no response is received from Becky's phone call. Becky will call the owner tomorrow to explain the situation and ask for their assistance in resolving the complaints. The State Police will not be contacted to have the vehicle towed until the Selectboard hears what the property owner is able to do. Becky will call the complainant and let them know that the Selectboard is looking into the issues.

## **New Business & Communications**

### **A) Discussion & Action on Heating Oil and Diesel Fuel RFPs**

Becky presented the bid information received from three (3) companies in response to a request for bids of 4,200 gallons of heating oil for delivery to the Old Village Garage, Fire Department, and Town Garage, and 10,000 gallons of diesel fuel for delivery to the Town Garage. Bid results: Nido submitted heating oil bid at \$1.89/gallon and diesel fuel at \$2.16/gallon Winter; and \$1.89 Summer. Suburban bid was \$2.113/gallon for heating oil, and \$2.50/gallon for diesel fuel. West Oil Company bid was \$1.8372 for heating oil, and \$1.9582 for diesel fuel. Ted made a motion to award to West Oil Company the heating oil bid at \$1.8372/gallon and diesel fuel bid at \$1.9582/gallon. Helyn seconded. So voted. Becky will notify West Oil Company of the bid award tomorrow.

## **Hearing of Visitors**

Larry asked about the process for personnel evaluations as the Selectboard explained last week that the increases ranged from 2% to 5%. Larry questioned how the increases were determined when it came to his position since he did not receive the 5%. Larry wanted to know what he may have done wrong and how to improve his job performance. Selectboard explained that the issues he was bringing up needed to be discussed in an Executive Session.

Ray Eilers asked why the part-time Water & Sewer weekend pay rate of \$100 did not change from 2015 to 2016/2017. Ted explained that the amount of time that the employee spends has been cut in half due to

technology/modernization at the facility and that is why the Selectboard kept the rate the same as last year. Ray inquired to why attention is being given to Class 4 roads by the DPW. Selectboard commented that the DPW Superintendent will be at the next Selectboard meeting and to ask him then. Ted to email the DPW Superintendent to remind him of the Class 4 road policy.

Al Scaia from the Readsboro Historical Society provided an update to the progress being made by the members of the Historical Society. Al reported that things are moving along and that a work bee is set for next Tuesday. The intention is to have the building open in August for various events. Al indicated they are looking for old racks on wheels to be able to hang historical uniforms on. Al raised the question of available funds for this year for use by the Historical Society. The Selectboard explained that there is \$1,000 in a line item in the budget for the Historical Society. Al reported that the building may be in need of approximately \$5,000 worth of work. Discussed use of funds from the Special Projects or the Town Building account. The Historical Society to get an itemized list of work they want done at the building to the Selectboard in preparation for seeking bids. David offered to do a walk-through of the building with members of the Historical Society.

### **Fiscal Matters**

#### **A) Signing of Selectboard Orders/Bills**

Board reviewed mail & signed warrants.

#### **Executive Session: Appointment or employment or evaluation of a public officer or employee; according to 1 V.S.A 313(A)**

Motion to enter executive session at 7:50 p.m. for appointment or employment or reevaluation of a public officer or employee made by Helyn, seconded by David. So voted. Larry Hopkins joined only Selectboard members David and Helyn. Out of executive session at 8:10 p.m.

David moved to adjourn at 8:12 p.m. Ted seconded. So voted. Meeting adjourned at 8:12 p.m.

*Respectfully Submitted,*

*Rebecca Stone,*

*Selectboard Clerk*

*July 20, 2016*

*Approved July 27, 2016*