

**Town of Readsboro  
Board of Selectmen  
Regular Meeting  
July 6, 2016**

Present: Helyn Strom-Henriksen, Ted Hopkins, David Marchegiani, Amber Holland, Rebecca Stone, Raymond Eilers, Larry Hopkins, Janet Hoffman, Dana Ero.

**Call to Order**

Meeting called to order at 6:30 p.m.

**Agenda Additions/Deletions**

None.

**Approval of Agenda**

Helyn moved to approve the agenda as written. Ted seconded. So voted.

**Reading & Approval of Records**

Ted moved to approve the minutes of the Selectboard Special Meeting of 06-28-16 as presented. Helyn seconded. David abstained. So voted. Ted moved to approve the minutes of the Selectboard Regular Meeting 06/29/16 as corrected. Helyn seconded. So voted.

**Fiscal Matters**

**A) Review of Budget Status Report**

Checking balance	(\$3,411.33)
Owed to school FY 2015-2016	\$ 0
Water Account	\$57,594.15
Sewer Account	\$57,722.75
6 Month Trans Bill	\$167,808.10
General Fund Balance	(\$3,411.33)

Amber reviewed the Budget Status Report with the Selectboard. David inquired as to the 6-month Heating Oil-Summer Garage line item in the expense report and Amber explained that the furnace repair was paid out of the account. David asked about going out to bid on oil. Raymond Eilers asked why the town has several propane suppliers instead of just one. Selectboard explained that it was based on various factors. Becky to seek oil and diesel fuel bids with the intention of having fuel bid awards as a Discussion & Action item at the July 20<sup>th</sup> Selectboard meeting.

**B) Discussion & Action on Setting 2016/2017 Tax Rates**

Amber explained how the 2016/2017 tax rates were calculated. Ted made a motion to set the Municipal Rate at \$0.9637 and the Local Share at 0.0098, and accept the Non-Residential Educational Rate at 1.2613 and the Homestead Educational Rate at .9715. Helyn seconded. So voted. Total Non-Residential rate is 2.2348 per \$100 valuation. Total Homestead Rate is 1.9450 per \$100 valuation.

**Selectboard Administrative Report**

**A) Updates**

Helyn reported that the Riverbank Stabilization Project is going well with no reported problems and that the intention is to submit the Bike/Ped Grant tomorrow. Ted was visited today by Manuel Sainz with the

Vermont Department of Public Service and they discussed telecommunications issues. Ted to forward Mr. Sainz' contact information to the Broadband & Cell Committee. Ted indicated that Robert Marechal has an ideal site for a dry hydrant. David to follow up with Troy Dare on the dry hydrant issue. David stated that the Selectboard may need to include language in the Personnel Policy to allow Town employees to go on volunteer fire calls while on Town time. David is awaiting a response from VLCT as to employees going out on fire calls.

### **B) Administrative Assistant Report**

- Procurement Policy – Draft #2 presented by Becky for review by Selectboard
- Water System & Water Use Ordinance – Draft #1 presented by Becky for review by Selectboard
- Water System Rate Structure - Becky began outreach to several resources for review of operating costs, revenues, customer usage, and the current rate structure

David noted that the VLCT is hosting Municipal Days and that one of the items for discussion relates to the funding of water systems and it may be worth attending.

### **Old Business**

#### **A) Discussion & Action on Driveway Access Permit**

Ted made a motion to approve Gabe Barber's driveway access permit for Berard Excavating, pending payment and DPW Superintendent approval. David seconded. So voted.

### **New Business & Communications**

#### **A) Discussion with Outside Insurance Carrier**

Dana Ero and Janet Hoffman, representatives from Aflac, presented information about the supplemental insurance program that Aflac can offer. Dana explained coverage options. Employer groups must have a minimum of three (3) employees in order for Aflac to be offered. If the Selectboard decides to authorize Aflac to meet with employees, the point of contact will be Amber. If you receive a pay check from the Town of Readsboro, you are eligible to sign up with Aflac, provided that you receive enough compensation from the Town in order to cover the options you choose. This is an employee-funded type of insurance program via a payroll deduction. Deductions are on a pre-tax basis. Dana explained that rates with Aflac are 40% to 50% higher if taken on an individual basis and not through an employer group. Helyn made a motion to authorize Aflac representatives to meet with Town employees. Ted seconded. So voted.

#### **B) Discussion on Water Rates and Transition Budget Surplus**

Ted gave a summary of where the 6-month transition Water and Sewer budgets ended. Sewer budget showed a balance of \$4,700, and the Water budget a balance of \$15,000. Discussed possibly putting a portion of these funds into the Water Capital Fund in the future.

### **Hearing of Visitors**

Ray Eilers asked if the Cemetery Commission was made aware of the payroll cutoff date and Amber responded yes. Ray expressed concern with speeding on Tunnel Street. Becky to contact the State Police and request that an officer run radar on Tunnel Street. Becky to follow up on the issue of the truck that is still in the Town right of way on Railroad Alley.

Larry Hopkins asked about the zoning issues that were discussed at the last Selectboard meeting. Selectboard indicated that they would follow up with the Zoning Administrator in order to obtain a detailed list of the 28 potential violations, the decisions that were made, and what determined those decisions.

**Fiscal Matters**

**A) Signing of Selectboard Orders/Bills**

Board reviewed mail & signed warrants. Reminder to be sent to the DPW Superintendent to be certain all staff are punching in and out on time cards. Selectboard to review the Pay Rate Schedule in preparation for the next Selectboard meeting.

Ted moved to adjourn at 8:45 p.m. David seconded. So voted. Meeting adjourned at 8:45 p.m.

*Respectfully Submitted,*

*Rebecca Stone,*

*Selectboard Clerk*

*July 6, 2016*

*Approved July 13, 2016*