

**Town of Readsboro
Board of Selectmen
Special Meeting
March 9, 2018**

Selectboard Present: Helyn Strom-Henriksen, David Marchegiani, Jim Franzinelli
Others Present: Debbie Calnan, John Whitman and Larry Hopkins

Call to Order:

Meeting called to order at 4:00 p.m.

Agenda Additions/Deletions:

None

Approval of Agenda:

Helyn moved to accept the agenda as written. Jim seconded. So voted.

Reading & Approval of Records:

Helyn moved to approve the minutes of the Special Meeting of 02/2/18, as corrected and amended. Jim seconded. So voted.

Fiscal Matters:

A) Review of Budget Status Report

Checking Balance	\$ 665,426.97
Owed to School FY 2017-2018	\$ 562,638.72
Water Account	\$ 66,640.44
Sewer Account	\$ 65,671.88
General Fund Balance	\$ 102,788.25

Selectboard Administrative Report:

A) Updates

Helyn reported that Mary King, Readsboro School Board member, and Chum Sumner, chair of the Southern Valley Unified Union School District Board, will be attending the Selectboard meeting on April 4th. They will present their rent fee for the Town Offices and a request to have the town plow and sand the School. At this time, the rent fee is set at \$15,000, and the proposal for plowing and sanding services from the Town is set at \$7,200.

Old Business:

None

New Business:

A) Reorganizational Meeting – Discussion & Action

REORGANIZATIOAL MEETING

A) Elect a Chairperson

Jim moved to appoint Helyn as Chairperson of the Selectboard. David seconded. So voted.

B) Elect a Vice Chairperson

Jim moved to appoint David as Vice Chairperson of the Selectboard. Helyn seconded. So voted.

C) Appointment of Various Town Officers

Clerk of the board – Helyn moved to appoint Debbie Calnan as Clerk of the Selectboard with Amber Holland as Assistant Clerk of the Selectboard. Jim seconded. So voted.

Fire Warden – Tabled until after Fire Department meeting in April.

Memorial Day Committee – Helyn moved to appoint the American Legion Post 29 as the Memorial Day Committee. David seconded. So voted.

Fence Viewers – Helyn moved to appoint Barry Howes, Teddy Hopkins and John Whitman as Fence Viewers. David seconded. So voted.

Inspector of Coal & Lumber – Helyn moved to appoint Mike Boisvert as Inspector of Coal and Lumber. David seconded. So voted.

Zoning Administrator – Tabled. This position needs to be advertised. Helyn will continue to be acting administrator until an applicant is found.

Pound Keeper – Helyn moved to appoint Marcia Evans as Pound Keeper. Jim seconded. So voted.

Health Officer – Helyn moved to appoint John Kelly as Health Officer for a three-year term. Term ends in 2021. Jim seconded. So voted.

Junk Ordinance Officer – Helyn moved to re-appoint John Kelly as Junk Ordinance Officer. David seconded. So voted.

Emergency Management Coordinator – Helyn moved to appoint Carl Marchegiani as the Emergency Management Coordinator. David seconded. So voted.

Flood Plain Management Coordinator – Helyn moved to appoint Sue Bailey as Flood Plain Management Coordinator. David seconded. So voted. Position expires in 2021.

Tree Warden – Helyn moved to appoint Mike Boisvert as Tree Warden. Jim seconded. So voted.

Town Service Officer – Helyn moved to appoint the Selectboard as the Town Service Officer. Jim seconded. So voted.

Superintendent of Public Works – Helyn moved to appoint Norman Wilber as Superintendent of Public Works. Jim second. So voted.

Energy Coordinator – Helyn moved to appoint Jim Franzinelli as Energy Coordinator. David seconded. So voted.

Sanitarian Engineer – Helyn moved to appoint Richard Codogni as Sanitarian Engineer. David seconded. So voted.

Representative for the 911 Program – Helyn moved to appoint Ken LeQuier as representative for the 911 Program. Jim seconded. So voted.

Planning Board Members – Helyn moved to appoint Sue Bailey – appointments end 2020, to the Planning Board Commission for 2 years. David seconded. So voted.

Windham Solid Waste District Representative – Helyn moved to appoint James Damato as the Windham Solid Waste District Representative and to appoint Robert Matte as alternate. Jim seconded. So voted.

Representatives of the Windham Regional Planning Commission – Helyn moved to appoint John Whitman and Priscilla Margola as Representatives to the Windham Regional Planning Commission, and Jim Franzinelli as alternate. Jim seconded. So voted.

Representative to the Library Super Board – David moved to appoint Helyn as representative to the Library Super Board. Jim seconded. So voted.

Development Review Board – Helyn moved to appoint Sue Bailey and Annelise Carew with David Marchegiani and Jim Franzinelli as alternate to the DRB. David seconded. So voted. Appointees will have to acknowledge that they are interested and request a permanent appointment.

Agent to Convey Real Estate – Helyn moved to appoint Eunice Crowell as the Agent to Convey Real Estate. Jim seconded. So voted.

Broad Band Committee – Helyn moved to appoint Bruce Busa and Jim Franzinelli to the Broad Band Committee. David seconded. So voted.

Road Commissioner – David moved to appoint the Readsboro Selectboard as Road Commissioner is the Readsboro Selectboard. Jim Seconded.

D) Set Newspaper of General Circulation

Helyn moved to designate the Deerfield Valley News and/or the Bennington Banner as the newspaper of general circulation. Jim seconded. So voted.

E) Set Date & Time of Regular Selectboard Meetings

Helyn moved to set Wednesday night at 6:30 p.m. for the regular meeting. Jim seconded. So voted.

Hearing of Visitors:

John Whitman informed the Selectboard that the minutes of some commission/boards are not on the web site again. Helyn will have Amber write a letter to these boards. Debbie informed the Selectboard that there are a lot of unapproved minutes on the web site, but the approved minutes are not being sent in by email to be posted on the web site.

A letter was sent out by the Town a couple of months ago offering to have the former Administrative Assistant, Rebecca Stone, take the minutes for the boards and commissions. Letters were received by the town from each board/commission declining the offer. John Whitman discussed the Windmill Expansion with the Selectboard.

Fiscal Matters:

A) Signing of Selectboard orders/bills

Board reviewed mail & signed warrants.

Adjournment:

David moved to adjourn at 5:20 p.m. Helyn seconded. So voted. Meeting adjourned at 5:20 p.m.

Respectfully Submitted,
Debbie Calnan, Selectboard Clerk
March 9, 2018
Approved: March 14, 2018