

**Town of Readsboro
Board of Selectmen
Special Meeting
February 13, 2018**

Present: Helyn Strom-Henriksen, James Franzinelli. David Marchegiani joined the meeting at 8:00 p.m.

Also Present: Amber Holland, Debbie Calnan, Normajean Marchegiani and Linda Donohue (Deerfield Valley News)

Call to Order

Meeting called to order at 6:30 p.m.

Agenda Additions/Deletions

Add: Executive Session: 1 V.S.A. Section 313, evaluation of a public officer or employee at the end of the agenda

New Business: Resignation of DRB Clerk – Discussion & Action
Overweight permit – Discussion & Action

Approval of Agenda

Jim moved to approve the agenda as written. Helyn seconded. So voted.

Reading & Approval of Records:

Helyn moved to approve the minutes of the Regular Meeting of 01-31-18 as corrected amended. Jim seconded. So voted.

Fiscal Matters

A) Review of Budget Status Report

Checking balance	\$
Owed to school FY 2016-2017	\$
Water Account	\$
Sewer Account	\$
General Fund Balance	\$

Amber reported that she is in the process of switching the Town's bank. Since the process has not been completed, and it would affect the numbers in the Budget Status Report, there will be no report tonight.

Selectboard Administrative Report:

A) Updates

None

Old Business:

None

New Business

A) Town Employee Interaction with Sheriff Department – Discussion & Action

Amber Holland, Town Clerk, reported that she received a phone call from the Sheriff's Department requesting clarification on a question he had. People have been asking why they had not been seeing the Sheriff working in town. The reason is because a case in Heartwellville was being looked into by the Readsboro Health Officer who was asked the Sheriff's Department to investigate. It has been taking a lot of their hours. Amber is requesting that a letter be sent out to all department heads, elected or appointed, to ask them to contact the Selectboard before contacting the Sheriff's Department for action. The Selectboard agreed to this and also asked that it be sent to the School Board and the Principal of the school as it could be using up our contracted time.

B) Liquor License – Discussion & Action

Amber presented the Selectboard with an Outside Consumption and First Class Liquor License for American Legion, Post 29.

Helyn moved to sign the renewal application for Outside Consumption and First Class Liquor License for American Legion, Post 29. Jim seconded. So voted.

C) Signing of CA 0391 Amendment #2 (Sidewalk Project) – Discussion & Action

The change that was made is that the award end date has changed to June 30, 2021. John Lemieux from the Agency of Transportation at The State of Vermont is also hoping it will go out to bid by the end of the month.

Jim moved to sign the CA0391 Amendment #2 (Sidewalk Project). Helyn seconded. So voted. They signed the amendment.

D) Resignation of DRB Clerk – Discussion & Action

A resignation letter was received from the DRB Clerk, Priscilla Margola. Ms. Margola indicated in her letter that she will return the DRB files to the Town Office. Her resignation is effective February 7, 2018.

Helyn moved to accept Priscilla Margola's resignation. Jim seconded. So voted.

E) Overweight Permit – Discussion & Action

Overweight Permits were received from McCullough Crushing, Inc., and Renaud Bros., Inc.

Helyn moved to sign overweight permits from McCullough Crushing, Inc., and Renaud Bros., Inc. Jim seconded. So voted.

Hearing of Visitors

Normajean Marchegiani, Utility Clerk, presented the Selectboard with an insert that she would like to put into the utility user's bill envelopes. The Selectboard approved the purchase of 20 of them that can be kept in the office where user's coming in to pay their bills can ask for them. Normajean also reported that water shut-offs are going well.

Executive Session: 1 V.S.A. Section 313, evaluation of a public officer or employee

Helyn moved to go into executive session at 7:47 p.m. according to 1 V.S.A. Section 313, evaluation of a public officer or employee. Jim seconded. So voted.

Present: Helyn Strom-Henriksen, David Marchegiani, Jim Franzinelli, Debbie Calnan and Amber Holland.

Helyn moved to come out of executive session at 8:10 p.m. David seconded. So voted.

No action taken.

Fiscal Matters:

Board reviewed mail & signed warrants.

Helyn moved to adjourn at 8:30 p.m. Jim seconded. So voted. Meeting adjourned at 8:30 p.m.

Respectfully Submitted,
Debbie Calnan, Selectboard Clerk
February 13, 2018
Approved: February 20, 2018