

**Town of Readsboro  
Board of Selectmen  
Regular Meeting  
December 14, 2016**

Present: Helyn Strom-Henriksen, Teddy Hopkins, David Marchegiani, Rebecca Stone, Debbie Calnan, John Whitman, Larry Hopkins, Forest Hicks and Bob Marechal

**Call to Order**

Meeting called to order at 6:30 p.m.

**Agenda Additions/Deletions**

None

**Approval of Agenda**

Helyn moved to approve the agenda as written. David seconded. So voted.

**Reading & Approval of Records:**

Helyn moved to approve the minutes of the Regular Meeting 12-07-16 as corrected and amended. David seconded. So voted.

**Fiscal Matters**

**A) Review of Budget Status Report**

Checking balance	\$
Owed to school FY 2015-2016	\$
Water Account	\$
Sewer Account	\$
General Fund Balance	\$

There is no financial report for tonight’s meeting because the treasurer was absent.

**Selectboard Administrative Report:**

**A) Updates**

Helyn presented a report by Norman Wilber, DPW Superintendent, in his absence. There were some repairs, but all equipment is up and running. There was a lot of plowing and sanding done. The bridge heaters have been turned on. There are 10 water bleeders on at this time. The PTO generator has been determined to work well.

Ted made contact with GMP regarding a pole at the Transfer Station.

**B) Report of Administrative Assistant**

Becky Stone reminded the Selectboard that the drug & alcohol portion of the Personnel Policy needs to be finalized. John Whitman addressed a parcel for the State Parcel Mapping Project. He stated that they are getting ready to issue proposals. There was a discussion on the Town Energy Planning Program. Mr. Whitman does not recommend that the town participate at this time. Mr. Whitman expanded on the reason for his decision.

**Old Business:**

**A) Discussion & Action on WSWD Net Metering Contract**

This discussion is regarding the Windham Solid Waste District metering contract. Becky stated that she has not received an opinion back from Attorney Fisher's (town attorney) office at this time.

**B) Discussion on WSWD Budget Vote**

The district voted to close down recycling after July 1, 2017. The budget is attached. The Town will need to budget \$8,809.37 for 2017-2018. There was a lot of discussion on what the town can do in the future for trash and recycling.

**C) Discussion & Action on Selectboard Concerns, RE: NF Equestrian Trail Designation**

The USDA contacted towns regarding the establishment of a National Forest Equestrian Trail. Some concerns were mentioned about the time period that the trail would be open and who will clean up after the horses. Becky will address these concerns to the USDA.

**New Business**

**A) New Selectboard Clerk**

David moved to hire Debbie Calnan at \$12.25/hr, no benefits, part time and hours to be determined by the Selectboard. Seconded by Helyn. So voted. To be effective tonight, December 14, 2016.

**B) Discussion & Action on Routine & Zoning Clerical Duties**

Helyn is the acting Zoning Administrator. Becky and the Selectboard are working together while the Planning Commission is looking for a new Zoning Administrator. Becky Stone will take on the clerical duties for the time being.

**C) Set Next Budget Meeting**

The next budget meeting is scheduled for Thursday, December 22<sup>nd</sup> at 6:30 p.m. at the school.

**D) Discussion on Personal Items on Town Land**

There are a couple of objects parked on green space on School Street. A private 30-yard dumpster has been brought in and clean up is being done. If it is necessary for the Town to address this matter, Becky Stone will write a letter to the home owners.

**E) Work on 2017-18 Selectboard Budget (if time allows)**

Tabled

**Hearing of Visitors**

Debbie Calnan asked who will maintain the web site. The agenda's and minutes for the boards, committees and commissions will be sent to Becky Stone, Town Administrator, who will then forward them on to Debbie. Debbie will be putting the town report together. Emails will be sent out to request budgets from the Town entities.

An offer has been made for lots 252 & 253 Sec 5 in Alpenwald for \$400. The Selectboard will put this on next week's agenda.

**Fiscal Matters:**

Board reviewed mail & signed warrants.

Helyn moved to adjourn at 8:15 p.m. Ted seconded. So voted. Meeting adjourned at 8:00 p.m.

*Respectfully Submitted*  
*Debbie Calnan*  
*Selectboard Clerk*  
*December 14, 2016*