

**Town of Readsboro  
Board of Selectmen  
Regular Meeting  
July 26, 2017**

Selectboard Present: Helyn Strom-Henriksen, David Marchegiani, Jim Franzinelli

Others present: Rebecca Stone, Debbie Calnan, Normajeane Marchegiani, Amber Holland, Mitchell Holland

**Call to Order:**

Meeting called to order at 6:30 p.m.

**Agenda Additions/Deletions:**

None

**Approval of Agenda:**

Helyn moved to accept the Agenda as written. Jim seconded. So voted.

**Reading & Approval of Records:**

Helyn moved to approve the minutes of the Regular meeting of July 12, 2017, as corrected and amended. Jim seconded. So voted.

**Fiscal Matters:**

**A) Review of Budget Status Report**

Checking balance	\$ 69,988.83
Owed to school FY 2016-2017	\$ -
Water Account	\$71,671.61
Sewer Account	\$58,412.25
Taxes Collected July 1 to Present	\$
General Fund Balance	\$ 69,988.83

Amber informed the Selectboard that if the tax bills are sent out now, they will be \$148.00 short of the Raise & Appropriate. An adjustment needs to be made in the local share and the municipal rate to meet the set Raise & Appropriate.

Helyn moved to change the municipal and local tax rate due to a slight rounding error. The new municipal rate will be 1.0230 and the new local rate will be 0.0108, for a total residential rate of 2.1192 and a non-residential rate of 2.2186. David seconded. So voted.

**Selectboard Administrative Report:**

**A) Updates**

David stated that the Transfer Station changeover is complete. Some updates need to be done on the machinery. The Dry-Hydrant Project at 2406 West Hill Drive is complete and in operation. Omar Smith notified David that the Broadband Communication Committee has been doing testing under the Connectivity Grant. Jim spoke about problems with the Town web site and will be sitting down with Debbie to see what can be done.

**B) Report of Town Administrator:**

Rebecca Stone reported that, as of now, there are 9 outstanding easements on the Sidewalk Project. She will check with the attorney to see what is still outstanding on the unsigned easements after tonight. Becky will be meeting with the Planning Board Chair and Jeff Nugent with Windham Regional as part of the economic initiatives that the region will be working on. The Grants and Aid Project can be started now to be ready for October or it can wait until next fall.

**Old Business:**

None

**New Business:**

**A) Discussion & Action on Water & Sewer Capital Reserve Funds**

Amber Holland, Town Treasurer informed the Selectboard that they have \$9,992.00 in the water line item.

David moved to move \$9,000 from the water checking to the Water Capital Fund. Helyn seconded. So voted.

**B) Discussion & Action on Driveway Access Permit**

An access permit was presented for R. H. Log Works, LLC, Brian Shield, on Case Lane which Norman Wilber, Superintendent of Public Works, has looked at and approved.

David moved to sign the Driveway Access Permit for Case Lane legal trail. Jim seconded. So voted.

**C) Discussion & Action on Heating Oil & Diesel Fuel Bid Awards**

Rebecca Stone, Town Administrator, did outreach to suppliers for both heating oil and diesel fuel. Two bids were submitted.

Sandri : Heating Oil @ 1.999/gallon fixed

Diesel @ Daily Published OPIS price plus .28 per gallon mark up, plus tax

West Oil: Heating Oil @ 1.7729 per gallon

Diesel Oil @ 1.9529/gallon fixes

Rebecca moved to award both bids to West oil for the amounts submitted for FY '18. Jim seconded. So voted.

**D) Discussion & Action on Offer for Alpenwald Lots in /Section 2: Lot 143, Lot 169 & Lot 141**

Helyn received an email from Mike Tierney. The family is planning on moving here and offered a bid on Lot 143 for \$600 and also a bid of \$400 each for lots 169 & 141; all lots are in Section 2.

Helyn moved to allow Michael Tierney to buy Lot 143 in Section 2 in Alpenwald Village for \$600.

David seconded. So voted.

Helyn moved to allow Michael Tierney of Lowell, MA, to purchase lot 169 of Section 2 of Alpenwald for \$400. Jim seconded. So voted.

Helyn moved to allow Michael Tierney of Lowell, MA, to purchase lot 141 in Section 2 in Alpenwald Village for a total of \$400. Jim seconded. So voted.

**E) Discussion on clerical Staff for Boards/Committees**

Helyn stated that because there is an ongoing concern about minutes of various boards not getting passed on to Debbie or Becky to be posted to the web site, the Selectboard should have a discussion on hiring someone to attend all commission and board meetings and make sure that they get posted within the statutory time line.

The boards and commission involved are the Planning Commission, DRB, Cemetery Commission and the Broadband Committee. Becky will email the boards and commissions to see if they are interested in having a clerk, a newly created position by the Selectboard, to take their minutes.

**Hearing of Visitors:**

None

**Fiscal Matters:**

Board reviewed mail & signed warrants.

Jim moved to adjourn at 8:45p.m. David seconded. So voted. Meeting adjourned at 8:45 p.m.

Respectfully Submitted,  
Debbie Calnan, Selectboard Clerk  
July 26, 2017  
*Approved: August 9, 2017*