

**Town of Readsboro
Board of Selectmen Regular Meeting
The Readsboro Town Office
May 2, 2018**

Selectboard Present: Helyn Strom-Henriksen, David Marchegiani, Jim Franzinelli
Others present: Karen Boisvert, Debbie Calnan, Normajean Marchegiani, Vincent Guest, Susan Guest, Annette Caruso, Tony Caruso, Norbert LeCours, Ned Fossbender, Jody Berard-Kemp, Ray Eilers, Craig Barkus, Larry Hopkins, Leslie Kemp, Carl Marchegiani, Michael Cole, Casey Scott, Marchegiani, Kim Thayer, Cyndi Candiloro, Danny Birch, Joann Birch, James Damato

Call to Order:

Meeting called to order at 6:30 p.m.

Agenda Additions/Deletions:

Add to New Business: Update and change job descriptions

Approval of Agenda:

Helyn moved to approve the agenda as corrected. Jim seconded. So voted.

Reading & Approval of Records:

Helyn moved to approve the minutes of the Regular Meeting of 04/25/18, as corrected. Jim seconded. So voted.

Fiscal Matters:

A) Review of Budget Status Report

Checking Balance	\$ 525,107.11
Owed to School FY 2017-2018	\$ 362,638.72
Water Account	\$ 67,596.21
Sewer Account	\$ 65,661.83
General Fund Balance	\$ 162,48.39

Selectboard Administrative Report:

A) Updates

Old Business:

A) Noise Ordinance – Discussion & Action

Jim gave an update on the first draft of the Noise Ordinance that the Selectboard is working on. He explained that he took the Noise Ordinance from the Towns of Bennington and Wethersfield as well as one other town and used information from those ordinances to create one for Readsboro. Helyn read the Enforcement & Penalties section of the Objectionable Noise Ordinance. There were several questions from the attendees asking for clarification.

The Selectboard will present this document to the Town attorney to be reviewed. They also would like to give the public 60 days for input before moving ahead.

B) VTrans Bridge 25 Water Project, Pipe Sizes – Discussion & Action

The discussion is concerning where to put the pipe on Bridge #25. Three options were offered for placement. Mitchell Holland supports the cat-walk option.

David moved to go with option 2, temporary sidewalk is to be installed with the watermain under the bridge with a catwalk. Helyn seconded. So voted.

C) ATV Group – Discussion & Action

The ATV Group name is Jack Pines Pirates. Michael Cole presented the Selectboard with the group's mission statement and rules and regulations; which he read to the attendees. They would like the Selectboard to give input so they can decide what their next step will be. The group is willing to take their goal in steps such as opening up a couple of roads to begin with. The Selectboard explained to them that they have to write up an ordinance that has to be posted for 60 days.

Helyn moved to allow Jack Pines Pirates, Inc. to proceed with their plan to make an ordinance for further trail systems in Readsboro subject to the approval of the Town's attorney. Jim seconded. So voted.

New Business:

A) Sheriff's Contract – Discussion & Action

Karen Boisvert contacted the Sheriff's office about the increase in cost. The Selectboard will have to reduce the hours to 5.78 hours.

David moved to sign the contract for 5.8 hours a week. Jim seconded. So voted.

B) Hire of Employee – Discussion & Action

Helyn moved to hire Tyler Filiault for the Interdepartmental position as a full-time employee at a rate of \$17 per hour. Jim seconded. So voted.

C) Decision on Contractor for Sidewalk Project – Discussion & Action

An RFQ (Request for Qualifications) had to be put out for the contracting process. Two RFQ's were received; one from John Turner Contracting and one from Holden Contracting, Inc. John Turner's bid came in at \$56,000. Weaver was awarded the Sidewalk Contract at \$474,935.

David moved to sign the contract with John Turner Consulting for the testing and inspecting which has been approved and signed by the State of Vermont. Helyn seconded. So voted.

Helyn moved to accept Weaver Contracting for the Sidewalk Project. David seconded. So voted.

D) Dispute on Water & Sewer Issue – Discussion & Action

There has been a dispute on Water issue on Jody Berard-Kemp's mother's property. Ms. Berard-Kemp explained the dispute. The flow showed that the water that went through the meter was approximately 26,000 gallons. She sought professional opinion which said that there is no way that anyone would go through that much water and they suggested the Town put in a new water meter. Mitchell Holland, Water/Sewer operator, stated that the meter tested good when installed and tested good again after this incident. Ms. Berard-Kemp stated that she has read stories where these meters have malfunctioned and then went back to working properly again. She would like to recoup some of the money from the bill associated with this dispute. Ms. Berard-Kemp did admit that she left the water on at a trickle on nights that it was extremely cold so that the pipes

wouldn't freeze.

The Selectboard offered to take it under advisement. Ms. Berard-Kemp agreed to this. The Selectboard will get back to her in a couple of weeks.

E) Update and Change Job Descriptions – Discussion & Action

The job description forms for the Town have a 90-day probationary period which is no longer correct. It was changed in 2014 by the Selectboard to a 365 day probationary period. The other change that needs to be made is that a Level 4C needs to be changed to a level 4B for the Interdepartmental job. Karen Boisvert will make these corrections with the permission of the Selectboard.

F) LEOP Adoption – Discussion & Action

Helyn moved to sign the LEOP form as required by the state. David seconded. So voted.

Hearing of Visitors:

None

Fiscal Matters:

A) Signing of Selectboard orders/bills

Board reviewed mail & signed warrants.

Jim moved to adjourn at 8:00 p.m. Helyn seconded. So voted. Meeting adjourned at 8:00 p.m.

Respectfully Submitted,
Debbie Calnan, Selectboard Clerk
May 2, 2018
Approved: May 9, 2018