

**Town of Readsboro
Board of Selectmen
Regular Meeting
April 26, 2017**

Selectboard Present: Helyn Strom-Henriksen, David Marchegiani, James Franzinelli
Others present: Rebecca Stone, Debbie Calnan, Larry Hopkins, Normajean Marchegiani, Chris Schofield, Amber Holland, Mitchell Holland, Elaine Dove, Kim Thayer and Norman Wilber

Call to Order:

Meeting called to order at 6:30 p.m.

Agenda Additions/Deletions:

None

Approval of Agenda:

Helyn moved to accept the Agenda as written. David seconded. So voted.

Reading & Approval of Records:

Jim moved to approve the minutes of the Regular Meeting of April 19, 201, as corrected and amended. Helyn seconded. So voted.

Fiscal Matters:**A) Review of Budget Status Report**

Checking balance	\$ 378,625.65
Owed to school FY 2016-2017	\$213,562.25
Water Account	\$ 68,793.47
Sewer Account	\$ 49,684.12
Taxes Collected July 1 to Present	\$ 1,581,277.26
General Fund Balance	\$ 165,063.40

A) Discussion & Action on Cemetery Reserve Fund

It was voted at town meeting to appropriate \$10,000 for the Cemetery Capital Fund.

David moved to transfer \$10,000 into the Cemetery Capital Fund as voted at the Town Meeting of 2016 for FY17. Jim seconded. So voted.

Selectboard Administrative Report:**A) Updates**

David stated that the dry hydrant is coming along on West Hill. Two letters have been sent to a homeowner on Canal Drive where there is a pile of junk. The property officer responded this afternoon according to Rebecca Stone. The property owner left a voice message saying that the trucks are moveable; things are in the trucks and to leave him alone. The Selectboard will look into this further.

Helyn has an update from Cyndi Candiloro, librarian, regarding the accumulated time worked that she estimates for reimbursement from the school board. It would equal \$785.40. This item will be placed on the agenda for next week's meeting as an action item.

Report of Town Administrator:

Rebecca Stone sent the Selectboard the Water Rate Analysis through the EPA Grant to consider if any changes will be made.

Rebecca will contact Rhonda Smith to see if she will be using the existing barrel planters for flowers around town or be purchasing some new ones.

Old Business:

A) Discussion & Action on Roll Off Boxes from Windham Solid Waste District

After some discussion, the Selectboard asked Normajeau to find out how many boxes the town can have. No action will be taken tonight.

New Business:

A) Discussion on Recycling & Trash Hauling Services

Normajeau Marchegiani, Utility Clerk, provided the Selectboard with a spreadsheet on services and explained what is available for our recyclables and trash removal.

B) Discussion & Action Water & Sewer Equipment Purchase

Mitchell Holland informed the Selectboard that the Ranger needs to be upgraded to a bigger truck as it is overloaded. Prices and information on possible replacements were presented to the Selectboard.

Helyn moved to purchase the 2017 Ford F350XL 6,2 gas 3.73 gear ratio red truck with a plow and a cap for the truck bed with a \$10,000 trade in on the Ranger; 2/3's of the purchase price is to be paid out of the Sewer Sinking Fund and 1/3 from the Water Checking Account for a purchase price of \$30,874.00. David seconded. So voted.

Hearing of Visitors

Chris Schofield asked if it is okay to dump twigs and leaves over the bank at the ball field. Norman Wilber, Superintendent of Public Works, said it is okay as long as there is no garbage in it.

Kim Thayer stated that the new culvert at his neighbor's property has washed up and would like to know why it is not replaced. Mr. Wilber stated that the Town's Zoning Laws state that the culvert must be maintained by the property owner. After much discussion, the Selectboard let Mr. Thayer know that the property owners need to contact Mr. Wilber to talk about options.

Executive Session: 1 V.S.A. § 313 (a)(3) – Appointment or employment or evaluation of a public officer or employee

Helyn moved to go into executive session according to 1 V.S.A. § 313 (a)(3) – Appointment or employment or evaluation of a public officer or employee at 7:52 p.m. David seconded. So voted. Helyn moved to come out of executive session at 8:14 p.m. Jim seconded. So voted.

Attorneys from VLCT were contacted regarding personal files that are not locked and are easily accessible. They relayed their concerns and strongly suggested that files are to be locked as they are in the open area that cannot be strictly monitored. They also recommended a custodian of the files who will be the only person who can access them. Requests for files will need to be in writing and will only be available during the office hours of the custodian.

Fiscal Matters:

Board reviewed mail & signed warrants.

Work Session:

A) Review of Delinquent Tax Sale List

The Selectboard reviewed the Delinquent Tax Sale List with Ted Hopkins, Delinquent Tax Collector.

Jim moved to adjourn at 8:45 p.m. David seconded. So voted. Meeting adjourned at 8:45 p.m.

Respectfully Submitted,
Debbie Calnan, Selectboard Clerk
April 26, 2017
Approved: May 3, 2017