

**Town of Readsboro
Board of Selectmen Regular Meeting
The Readsboro Town Office
March 28, 2018**

Selectboard Present: Helyn Strom-Henriksen, David Marchegiani, Jim Franzinelli
Others present: Debbie Calnan, Amber Holland, Normajean Marchegiani, John Whitman

Executive Session @ 6:00 p.m.

Helyn moved to go into executive session at 6:00 p.m. David seconded. So voted.

Present: Helyn Strom-Henriksen, David Marchegiani, Jim Franzinelli, Amber Holland and Karen Boisvert

Helyn moved to come out of executive session at 6:28 p.m. Jim seconded. So voted.

The Selectboard voted to hire an applicant as Administrative Assistant for a 6-month trial period.

Call to Order:

Meeting called to order at 6:30 p.m.

Agenda Additions/Deletions:

Approval of Agenda:

Jim moved to approve the agenda as written. Helyn seconded. So voted.

Reading & Approval of Records:

Helyn moved to approve the minutes of the Regular Meeting of 02/21/18, as written. Jim seconded. So voted. Helyn moved to approve the minutes of the Town Meeting of 03/05/18, as corrected. Jim seconded. So voted.

Fiscal Matters:

Amber reported that most of the Citizens Bank accounts have been closed. A check has been received from Citizens for those closed accounts that she will deposit into the town's new bank, TD Bank.

Selectboard Administrative Report:

A) Updates

Helyn reported that Mary King and Chum Sumner will attend next week's meeting to discuss the rental proposal for the Town Office. They will also present a plowing and sanding proposal. Norman Wilber, Superintendent of Public Works, presented the Selectboard with a report detailing estimates for the plowing and sanding service based on the winter seasons of 2017.

Helyn reported that she has completed 90% of the LEOP form. One page needs to be reviewed with Norman Wilber.

Amber reported that she received a petition and has verified the signatures. Amber called VLCT and the Secretary of State, which made the determination that it is not a legal petition. They stated that enacting on ordinance is not covered by State Statute. The Selectboard directed Amber to write a letter to the petitioner about alternatives that he and the Town can take. Amber was directed to request a copy of the Town of Marlboro's Noise Ordinance.

B) Report of the Superintendent of Public Works:

Norman reported that there is enough gravel for this year's projects. The Selectboard decided that an RFP should go out this fall for crushing of gravel.

C) Highway Positions – Discussion & Action

Norman addressed the process he would like to have for hiring new crew members. He will need to replace two current employees who are planning to retire.

Old Business:

A) Sidewalk RFQ – Discussion & Action

Susan MacMahon from Windham Regional needs to have the Selectboard accept the RFQ document for the Sidewalk Project. She also asked if the Town would like to have it advertised in the Bennington Banner for two weeks. The Selectboard chose not to advertise in the Bennington Banner. The RFQ will be will be advertised on the VT Business Assistance Network. It will also be posted on the Town's website. Christina Haskins of Dufresne is putting to Town's bid out tomorrow for the Sidewalk Project.

New Business:

A) Report on Windham Solid Waste – Discussion & Action

Tabled

B) Signing of Overweight Permit – Discussion & Action

Jim moved to have the chair of the board sign the Overweight Permit for Bazin Brother's Trucking, Inc. David seconded. So voted.

C) Disconnection of Power at Ballfield – Discussion & Action

Norman Wilber told the Selectboard not to shut off the power to the Ballfield as they plug equipment into it during the winter.

Jim moved to not turn the power off at the ballfield. Helyn seconded. So voted.

D) Signing of Liquor License for The Readsboro Inn – Discussion & Action

Helyn moved to sign the Outside Consumption Liquor Permit for The Readsboro Inn, LLC. Jim seconded. So voted.

E) Set Meetings for April – Discussion & Action

Selectboard meetings have been set for the month April on the following dates: 3/4, 3/11, and 3/25.

Hearing of Visitors:

John Whitman gave an update on the Parcel Map Project. He informed the Selectboard that there will be two public hearings for the Regional Energy Plan. He stated that it would be helpful if someone from the Town attended one to state the Town's position on this matter. Jim Franzinelli plans to attend the meeting on April 9th in Townsend.

Debbie informed the Selectboard Clerk's computer has completely stopped working.

Helyn moved to purchase a new computer for not more than \$500 for the Selectboard Clerk. Jim seconded. So voted.

Fiscal Matters:

A) Signing of Selectboard orders/bills

Jim moved to adjourn at 8:00 p.m. Helyn seconded. So voted. Meeting adjourned at 8:00 p.m.

Respectfully Submitted,
Debbie Calnan, Selectboard Clerk
March 28, 2018
Approved: April 4, 2018