

**Town of Readsboro
Board of Selectmen
Regular Meeting
March 8, 2017**

Present: Helyn Strom-Henriksen, David Marchegiani, James Franzinelli, Rebecca Stone, Debbie Calnan, Amber Holland, Sue Bailey, Dove Franzinelli, Christopher Schofield, Tony Caruso, Elaine Schofield and Eunice Crowell

Call to Order

Meeting called to order at 6:30 pm.

Agenda Additions/Deletions

None

Approval of Agenda

Helyn moved to approve the agenda as written. David seconded. So voted.

REORGANIZATION:

A) Elect a Chairperson

David moved to appoint Helyn as Chairperson of the Selectboard. Jim seconded. So voted.

B) Elect a Vice Chairperson

Helyn moved to appoint David as Vice Chairperson of the Selectboard. Jim seconded. So voted.

C) Appointment of Various Town Officers

Clerk of the board – Helyn moved to appoint Debbie Calnan as Clerk of the Board with Ted Hopkins as Assistant Clerk of the Selectboard. David seconded. So voted.

Fire Warden – Helyn moved to appoint Mike Boisvert as Fire Warden. David seconded. So voted.

Memorial Day Committee – Helyn moved to appoint the American Legion Post 29 as the Memorial Day Committee. Jim seconded. So voted.

Fence Viewers – David moved to appoint Barry Howes, Teddy Hopkins and Annalisa Carew as Fence Viewers. Helyn seconded. So voted.

Inspector of Coal & Lumber – Helyn moved to appoint Mike Boisvert as Inspector of Coal and Lumber. David seconded. So voted.

Zoning Administrator – Tabled. This position needs to be advertised. Helyn will continue to be acting administrator until an applicant is approved by the Planning Commission.

Pound Keeper – Helyn moved to appoint Marcia Evans as Pound Keeper. Jim seconded. So voted.

Health Officer – Helyn moved to appoint John Kelly as Health Officer for a three-year term. Term ends in 2018.

Junk Ordinance Officer – David moved to re-appoint John Kelly as Junk Ordinance Officer. Helyn seconded. So voted.

Emergency Management Coordinator – Helyn moved to appoint Carl Marchegiani as the Emergency Management Coordinator. David seconded. So voted.

Flood Plain Management Coordinator – Helyn moved to appoint Sue Bailey as Flood Plain Management Coordinator. Jim seconded. So voted. Position expires in 2018.

Tree Warden – David moved to appoint Mike Boisvert as Tree Warden. Helyn seconded. So voted.

Town Service Officer – Helyn moved to appoint the Selectboard as the Town Service Officer. David seconded. So voted.

Superintendent of Public Works – David moved to appoint Norman Wilber as Superintendent of Public Works. Helyn second. So voted.

Energy Coordinator – David moved to appoint Jim Franzinelli as Energy Coordinator pending his acceptance. Helyn seconded. So voted.

Sanitarian Engineer – Helyn moved to appoint Richard Codogni as Sanitarian Engineer. David seconded. So voted.

Representative for the 911 Program – Helyn moved to appoint Ken LeQuier as representative for the 911 Program. Jim seconded. So voted.

Planning Board Members – Helyn moved to appoint Sue Bailey and Inger Strom-Henriksen – appointments end 2018, Forrest Hicks, Priscilla Margola and Eunice Crowell – appointments end in 2019, to the Planning Board Commission for 2 years. David seconded. So voted.

Windham Solid Waste District Representative – Helyn moved to appoint James Damato as the Windham Solid Waste District Representative and to appoint Gig Zboray as alternate. David seconded. So voted.

Representatives of the Windham Regional Planning Commission – Helyn moved to appoint John Whitman and Priscilla Margola as representatives of the Windham Regional Planning Commission. Jim seconded. So voted.

Representative to the Library Super Board – Tabled until it is found that this is a statutory appointment.

Development Review Board – Helyn moved to appoint John Whitman, Lance Howard, Sue Bailey and David Marchegiani as alternate to the DRB. David seconded. So voted. Appointees will have to acknowledge that they are interested and request a permanent appointment.

Agent to Convey Real Estate – Helyn moved to appoint Eunice Crowell as the Agent to Convey Real Estate. Jim seconded. So voted.

Broad Band Committee – Helyn moved to appoint Bruce Busa and Jim Franzinelli to the Broad Band Committee. David seconded. So voted.

D) Set Newspaper of General Circulation

Helyn moved to designate the Deerfield Valley News and/or the Bennington Banner as the newspaper of general circulation. Jim seconded. So voted.

E) Set Date & Time of Regular Selectboard Meetings

Helyn moved to set Wednesday night at 6:30 p.m. for the regular meeting. David seconded. So voted.

Reading & Approval of Records:

Helyn moved to approve the minutes of the Regular Meeting of 03-01-17 as corrected. David seconded. So voted.

Fiscal Matters

A) Review of Budget Status Report

Checking balance	\$365,217.80
Owed to school	\$422,951.72
Water Account	\$71,955.49
Sewer Account	\$57,409.41
Taxes Collected, July 1-Current	\$1,339,779.64
General Fund Balance	\$(57,733.92)

B) Discussion & Action on American Legion Post #29 Liquor License

David moved to sign the American Legion Post #29 Liquor License. Helyn seconded. So voted.

Selectboard Administrative Report:

Updates

An estimate for repair for truck #10 has been received, but it is more than the purchase of a new truck. The wind storm kept the crew busy with trees coming down.

Norman Wilber sent a letter for truck purchases; which will be on the agenda for next week's meeting.

David is working on the dry hydrant on West Hill.

Helyn stated there is nothing new on the Main Street sidewalk Grant.

Report of Administrative Assistant

Rebecca Stone gave an update on the Bike-Ped Grant. She also updated the Selectboard on pending issues.

Old Business:

None

New Business

A) Approval of Overweight Permit

Jim moved to have Helyn sign the two Overweight Permits; one for United Natural Foods from Chesterfield, VT, and Barrett Trucking in Burlington, VT. David seconded. So voted.

Hearing of Visitors:

Helyn reported that a noise complaint was received last week. A letter was sent to the offenders. They have not complied with the request to keep the noise to an acceptable level, so a second letter will be sent.

Fiscal Matters:

Board reviewed mail & signed warrants.

David moved to adjourn at 8:00 p.m. Helyn seconded. So voted. Meeting adjourned at 8:00 p.m.

Respectfully Submitted,
Debbie Calnan, Selectboard Clerk
March 8, 2017
Approved: March 16, 2016