

**Town of Readsboro
Board of Selectmen
Regular Meeting
January 24, 2018**

Selectboard Present: Helyn Strom-Henriksen, David Marchegiani

Others Present: Debbie Calnan, Linda Donahue, Ray Eilers, Forrest Hicks, and Normajean Marchegiani

Call to Order:

Meeting called to order at 6:30 p.m.

Agenda Additions/Deletions:

Approval of Agenda:

Helyn moved to accept the agenda as written. David seconded. So voted.

Reading & Approval of Records:

Helyn moved to approve the minutes of the Regular Meeting of 01/17/18, as amended and corrected. David seconded. So voted.

Fiscal Matters:

A) Review of Budget Status Report

Checking Balance	\$
Owed to School FY 2017-2018	\$
Water Account	\$
Sewer Account	\$
General Fund Balance	\$

No Budget Status Report is available tonight.

Selectboard Administrative Report:

A) Updates

Helyn has a notice that the LEOP plan is due. She will send it to Debbie to complete.

The Tunnel Street culvert, an item for discussion & action on last week's agenda, has been thawed out.

Amber reported that the Tunnel Street culvert is flowing. The temporary culvert on Potter Hill is also flowing water. The road crew will try to reopen the original culvert on Potter Hill.

THM, owners of the apartment buildings on 430 Tunnel Street, met with MSK Engineering today. MSK offered, for a fee, to help with engineering if needed. Amber spoke to Windham Regional Commission about the Tunnel Street issue. WRC said that the Town had done

everything that needed to be done. Regarding the displaced resident at the apartments, it is now between THM and the renter.

Amber also reported that a check will be received between this week and next from Deerfield Wind in the amount of \$38,816.44 for the first payment for the 30 days from startup; which will be deposited into the General Fund. Another check will be received on or before May 10, 2018 in the amount of \$38,816.44.

Old Business:

New Business:

A) Overweight Permit – Discussion & Action

Helyn moved to sign the Overweight Permit for Carroll Concrete. David seconded. So voted.

B) School Issues Regarding Town Meeting - Discussion & Action

Sue Bailey attended the meeting to help everyone understand what is going to happen with the school meeting. There will be an informational meeting at the Readsboro School gym, Monday, Feb 26th and again in Halifax at the school on Feb 27th. The actual Annual School Meeting (Town Meeting) will be held Thursday, March 1st. The vote on the budget will still be held as usual by paper ballot on Election Day at the Readsboro School polling place and the Halifax polling place. The school report will not be in the Town Report book. To get the school budget, people will have to attend one of the informational meetings. The School is considering requiring the Town to start paying \$15,000 rent for the Town Office space per year starting with 2019 budget. The present contract is approximately \$7,200 and they are considering going to \$15,000. The Selectboard asked when will it be charged and how did the school come up with that number. Sue informed the Selectboard that the \$15,000 was determined due to square footage being used in the building and the services the town gets to use. It is expected to start with the 2019 Budget. The plowing and sanding will no longer be done by the town. The Selectboard asked who is going to sand and plow the Readsboro School and who is in charge for doing the job. Sue will get that information for the Selectboard. Mary King will send written confirmation that the amount that will be charged to the town will be \$15,000. The Selectboard thanked Sue for coming to update everyone on what is happening with the school.

C) Review of Final Budget - Discussion & Action

The Selectboard reviewed the draft budget for the Town Report.

D) Review of Selectmen Report – Discussion & Action

The Selectboard reviewed the second draft of their report for the Annual Town Report.

E) Final Review of the Dedication & Cover for the Town Report – Discussion & Action

There will be no dedication in the Town Report. A collage of the new Town trucks will be on the cover with information on those trucks inside the cover.

Hearing of Visitors:

The Selectboard spoke about the process for the school budget meetings and vote.

Work Session on FY19 Budget:

The Selectboard discussed the articles for the report. David will make a list of his recommendations for changes in the articles and send them via email to Helyn and Jim to review. They also reviewed the Water & Sewer Revenues.

Fiscal Matters:

A) Signing of Selectboard orders/bills

The Selectboard signed the orders/bills.

Adjournment:

Helyn moved to adjourn at 8:05 p.m. David seconded. So voted. Meeting adjourned at 8:05 p.m.

Respectfully Submitted,
Debbie Calnan, Selectboard Clerk
January 24, 2018
Approved: January 31, 2018