

**Town of Readsboro, Vermont  
Selectboard Special Meeting  
Readsboro Town Office  
January 31, 2018 @ 6:30 pm**

**AGENDA**

**Call to Order**

**Agenda Additions/Deletions**

**Approval of Agenda**

**Reading & Approval of Records:**

Minutes of previous Regular Meeting of 01-24-18

**Fiscal Matters:**

Review of Budget Status Report

**Selectboard Administrative Report:**

A) Updates

**Old Business:**

**New Business & Communications:**

A) Set Times & Dates for Meetings for February – Discussion & Action

B) Town Administrator Position Review of Applicants – Discussion & Action

C) Finalizing & Signing of 2018 Warning & Warrant – Discussion & Action

**Fiscal Matters:**

A) Signing of Selectboard orders/bills

**Adjournment:**

\*\*\*\* Anyone interested in having a matter on the Towns Agenda may do so by contacting Debbie Calnan ([readsboroselectboard@gmail.com](mailto:readsboroselectboard@gmail.com)) by Monday at 9:00 a.m. before the meeting.

**GROUND RULES FOR PUBLIC PARTICIPATION**

- 1) UNRULY OR DISRUPTIVE PERSONS WILL BE ASKED TO LEAVE THE MEETING**
- 2) 3 Minute time frame per person for public comment**
- 3) Speaker must identify themselves for the record**
- 4) Direct all comments and questions to Chair**
- 5) Keep comments concise and on current subject**
- 6) Repetitious comments will be curtailed**
- 7) NO PERSONAL ATTACKS – These are not acceptable**
- 8) DO NOT INTERRUPT OTHERS**
- 9) Listen well**
- 10) Be respectful of others**