

Readsboro Planning Commission
Minutes of Thursday, January 25, 2018
6:00 P.M
Readsboro School
Draft Until Signed Below

Present: Eunice Crowell, Priscilla Margola, Helyn Strom Henriksen, Susan Bailey

Meeting called to order by Chair at 6:05 PM

Old Business:

*Reviewed and approved minutes of the December 28, 2017 meeting. Eunice made motion to accept minutes as presented, seconded by Sue, so approved.

New Business:

*Acting Zoning Administrator brought a draft check list for review. Checklist will be used for Zoning Applicants and Acting Zoning/Zoning Administrator as part of process for complete application. Motion made by Sue and seconded by Priscilla, all in favor, so approved.

*Zoning Application online (be able to complete it on line and send to Zoning Administrator for review) - after some discuss it was decided that it would be best for applicants to call and speak with the Acting Zoning Administrator first and then retrieve the Zoning Application on line.

*Susan asked Helyn if any applications had been received by Select Board regarding the vacant position of Town Administrator. She said they had received a couple of applications.

*Town Plan – PC worked on the education section of the Town Plan and will draft for further review at the next monthly meeting

*DRB Review – Received completed application from the Acting Zoning Administrator and will begin the review process. Chair will contact DRB members for possible dates.

There being no further business, Sue made motion to adjourn, seconded by Eunice, so moved.
Meeting adjourned at 7:05 PM.

Respectfully submitted,

Susan Bailey, Chair