

TOWN OF READSBORO
Cemetery Commission Meeting
Old Village Office
Thursday, July 21st, 2016
6:00pm

The meeting was brought to order at 6:00pm with the following members present: Ray Eilers, Neal Houston, Bob Scott, Priscilla Margola and Forrest Hicks. Also present were Tom Maroni, Sexton and Joel Hicks, Assistant.

The minutes of June 9th, 2016 were read and approved with one correction. The minutes of the Site Visit to the Village Cemetery on June 15th at 4:05pm were read and approved with one correction. A Motion made by Ray to accept the minutes of June 9th and June 15th with one correction each was seconded by Neal, so approved.

Old Business: Bills which were presented to Amber for salaries for both Tom and Joel were presented late and cannot be deducted from the previous budget year. The monies have to be paid from the current fiscal year. Must get from Amber the exact cut off dates for future presentations for bills to be paid. Ray made an inquiry as to what money is available for our use other than the current budget.

Any sale of cemetery lots to residents and outsiders is to be invested into the Endowment Fund. This fund was placed with True North in North Adams, MA and generates interest and those funds only can be used. Check with Amber as to the exact amount which has been earned for the current calendar year. It has been noted that for two years, 2014 & 2015, the sale of lots has been inadvertently placed in the savings account and should be withdrawn and invested into the Endowment Fund where it belongs. Advise Amber to speak with True North about these funds and see that they are placed in the proper fund.

The current budget is \$13,670.00 from which \$587.00 has been deducted. This covers the FICA, Medical & Salary for Tom and Joel. This has to be paid from our current budget as the presentation of these bills were received too late, according to Amber. When we come to work on the new budget for 2017 in November, we should make sure that appropriate salary funds are addressed. Our Capital fund is \$10,000.00 and nothing has been deducted so far.

New Business: The ongoing work at the South Readsboro Cemetery was discussed, and a site visit is planned for Thursday, July 28th at 3:00pm. Currently there are 7 stones that have been cleaned and are ready to be set onto

new bases. There still are 5 stones to be worked on, which brings this row almost up to the Bishop stones.

At this time, we are adjourning to go into Executive Session. Raymond made a Motion to adjourn the regular meeting at 7:00pm, Neal seconded. Tom, Joel and Forrest excused themselves and left the room.

Ray made a Motion to resume our regular meeting at 7:10pm with Neal seconding. The three gentlemen returned.

Monday, July 25th, 2016, \$1.00 per hour for each will go into effect until the end of 2016. This offer is not retroactive. Both Tom and Joel agreed to the increase and left at 7:15pm.

Several bills were signed by all members. Hearing no further business, the members were reminded that a site visit will be held on Thursday, July 28th at 3:00pm at the South Readsboro Cemetery to review the progress that has been made and what remains to be done. Neal made a Motion to adjourn at 7:30pm with Forrest seconding, so approved.

Our next regular meeting will be on Thursday, August 18th, 2016 at 6:00pm at the Old Village Office.

Respectfully submitted,

Priscilla Margola, Secretary