

**Town of Readsboro  
Cemetery Long Range Planning Committee Meeting  
October 24, 2017  
Village Office**

**-- DRAFT UNTIL APPROVED AT THE NEXT MEETING --**

The meeting was called to order at 5:00 PM at the Village Office by Forrest Hicks. The meeting venue was changed due to inclement weather for a site visit. The following members were present: Forrest Hicks, Raymond Eilers & Carol Marchegiani.

Agenda, Additions & Corrections: Motion made by Forrest and seconded by Raymond that no changes were required in the agenda. So moved.

New Business: A preliminary site survey of the Village Cemetery Expansion area was conducted by Mr. Clement from the University of Massachusetts Geoscience Department on 10/17/17. He was laying the groundwork to return in November with some of his students to perform the full ground penetrating survey. He expects to be here for 1.5 days for a nominal fee. He will provide mapping of the area when they complete their work.

Discussion was held that the rear lower triangular area of the expansion site still has trees on it. Discussion was held regarding the clearing of the remaining trees up to the stone wall at the rear border. The area is 88 feet from the corner pin at the widest to the area currently being mowed. A motion was made by Carol and seconded by Raymond to clear the remaining trees. Motion carried unanimously.

Discussion was held regarding the Cemetery Budget requests. The Cemetery Commission is working on the budget and voted to keep the capital funds level funded for next year. The Cemetery Commission requests that the CLRPC recommendation of \$5,000.00 for excavation at the extension site, be delayed until other projects have been completed.

Raymond will contact a person from the Agency of Natural Resources regarding the stabilization of the river bank at the South Hill Cemetery.

The secretary read the draft minutes from the October 25, 2016 meeting. Raymond made a motion to accept the minutes as written. Forrest seconded the motion. Motion carried.

The secretary read the draft minutes from the September 5, 2017 meeting. Forrest made the motion to accept the minutes as written. Raymond seconded the motion. Motion carried.

The tentative date of the next meeting is Monday, January 29, 2018 at 7 PM at the Village Office.

Forrest made a motion to adjourn. Raymond seconded the motion. Motion carried.

Meeting adjourned at 5:37 PM.

Respectfully submitted,

Carol Marchegiani  
Secretary, CLRPC